

Covenanter Committee Meeting Minutes

February 9, 2021

Meeting held via Zoom

Meeting held via Zoom was called to order at 10:04 by John Burdock (chair)

Rev. Don Stellsted opened the meeting with a prayer

Attendance: John Burdock, Jim Keech, Ramona Jennex, Rev. Don Sellsted, Betty Curry, Krystal Tanner, Anthony Harding, David Murphy, Harvey Gilmour, Dorothy Walker-Robbins

Regrets: Bill Woodman, Krystal Tanner

Agenda: The agenda (as circulated via email) was approved
Moved by Harvey Gilmour and seconded by Jim Keech **Carried**

Minutes:

There were no errors or omissions noted in the January 12, 2021 Minutes

Motion to approve: Moved by Betty Curry and seconded by David Murphy **Carried**

Treasurer's Report:

Betty presented the Treasurer's report. The report and budget (as circulated)

Motion to approve the report and budget: Moved by Betty Curry and seconded by Harvey Gilmour

Building Coordinator Report:

- 1) Jim presented a comprehensive overview of the results of the January 28th Fire Marshall's inspection. There were a number of things that needed to be attended to by March 2. Jim will have the list of things completed by that time. Thank you, Jim,
- 2) Jim and Bill completed the removal of maple trees (portable toilet site). This will give a clear view for traffic. Jim and Bill will be removing limbs of trees in the parking area when the weather cooperates
- 3) Jim reviewed the Jost and Architects proposal. (A copy had been sent by email to members last month.) The costs for the two proposals were considered quite high considering they did not include any of the costs of the work or supplies. It was decided by concerns that Jim will thank Mr. Jost for the proposal but not accept it due to the high cost.

- 4) It was decided to form a committee to look at completing the National Cost Sharing Grant as one person needs to be the point person when dealing with the Department.

Betty has provided a document with aspects of the grant that are in hand (proof of federal and provincial designation as a Heritage site, map, cost sharing funds in hand) and aspects that are still needed.

Jim has already received two estimates regarding the replacement of the shingles that are approved for a Heritage site. The cost of shingling is estimated to be \$40,000 to \$50,000. Betty suggested that the complete roof should be included and just not the tower as this moves forward.

Jim moved approval of his report and it was seconded by Betty

Correspondence: Betty received a memorial donation

Easter service: Don reported that he will be involving each person on the committee who is willing to contribute. Don will speak to Ken regarding music. The hymns being led by Thea and Maggie was so well done at Christmas; it is hoped that this can be repeated for the Easter service. John and David will be contributing their gift of music for the service.

Governance of the Covenanter Committee: The review done by Betty, Dave, Harvey and John was discussed. One typo was clarified and will be corrected (not 51 percent but 50 percent plus one for quorum). In keeping the language inclusive, it was decided to table it until the next meeting to discuss one term a bit more.

Old Business recap:

1. Region 15 records (Jim) (ongoing)
2. Pictures for inventory are in a file and will be sending to another member for a more shareable document
3. Potential new committee member- will report at next meeting
4. Annual report -ongoing
5. Review of grant application requirements (covered under Jim's report)

Due to some technical glitches the meeting was interrupted and when resumed some members could not get back in. Also due to technical reasons the meeting ended before completion.

Actions: John will be meet with Theresa regarding information the office has for the grant application.

Jim will be getting contactor quotes (including materials)

Ramona will be following up with the potential new member, sending the inventory file to someone who can make it more useable for insurance and documentation. All members are to ponder wording in the Governance of the Covenanter Committee so they can be approved and sent to Council.

Respectfully submitted

Ramona Jennex (interim secretary)

Next meeting March 9, 2021