

**United Church of Canada
Orchard Valley Pastoral Charge**

2019 Annual Report

March 15, 2019

Orchard Valley United Church



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1. OUR MISSION AND VISION STATEMENTS

1.1 Mission Statement

Inspired by the grace of God, we are a welcoming faith family called to love ourselves, others and the world. We seek to deepen our spiritual understanding and reach out to others through worship and socially just action.

1.2 Vision Statement

Living and Acting through Faith (LAF)

2. IN MEMORIAM

A total of 13 OVPC members passed away in 2019. We said goodbye to the following:

- Eugene Bartlett
- Muriel Blanchard
- Sheldon Brown
- Leonard Chase
- Joan Dolliver
- Ernest (Ernie) Draper
- Jeanette Gardner
- Richard Harvie
- Geraldine Hopkins
- Vernice Huxter
- Raymond (Ray) Hynes
- James McLelland
- Richard (Dick) Pineo

3. INDIVIDUAL STATISTICS

A total of 11 people joined OVPC in 2019:

- One (1) through confirmation;
- Seven (7) through incoming transfer; and
- Three (3) by Council Action.

We celebrated two child baptisms but no baptisms for adults in 2019. Neither of the two families were members of OVPC.

There were no weddings held at OVUC in 2019; however, four weddings were held at the Covenanter Church, in May, July (x2) and November.

We held six funerals/memorials at OVUC and the Covenanter Church during 2019; three were for OVPC members and three were for non-members.

4. NOTES FROM COUNCIL, MINISTRY, AND MUSIC DIRECTOR

4.1 Jane McDonald, Chair, Church Council

Where has 2019 gone! It has again been my privilege to chair the Council for Orchard Valley. We continue to move forward as a congregation. We have secured the fine talents of a great minister to lead us in our journey towards a deeper faith. We thank the Sellsteds for agreeing to be part of our faith community.

I do believe that we are seeing a few new faces in our congregation and a few younger faces up at the front during our children's time. Thank you to each person who has been willing to help with our Sunday School and teach life lessons to our children. No words can express the gratitude that we have for not only nurturing your own families but those of our congregation as well.

We are excited to see some concrete results of our facilities consultations. It is a wonderful plan that was introduced to us late last fall. It has an ambitious price tag associated with it. The Facilities Committee is currently in discussions with the architects to see if there is a configuration that could meet our needs with a lesser financial impact. This will be a decision of this congregation as we move into the new year. Do we go for the dream or do we look at what we can afford? A discussion we each need to have as we move forward as a congregation.

We continue to support our Search Committee in their quest to find additional help for Don and to find the passion to support our youth and children. Where this position is part-time, it can sometimes be difficult to find the right set of skill for the time commitment we can afford. This is another difficult situation that the congregation may need to face in the new year.

As we journey forward, I ask each of you how you can contribute to our congregation. We have many dedicated volunteers that help with all sorts of activities within our church. All the way from planning worship to maintaining and looking after our facilities. Stewardship is how we can contribute not just financially but through our time and talents as well. If we feel passionate about the work we do as a congregation then we perhaps need to dig down and ask ourselves how can we support the work of the church. We need to be able to refresh our committees from time to time. Not only for fresh ideas and energy, but we need to be able to allow folks to take a step back to recharge their own batteries or try something new. Many committees meet monthly and some less than that. Please consider how you may be able to help the continued growth of Orchard Valley. Thank you to everyone who currently participates in the life of Orchard Valley. Without you we would not be in the position that we are now.

As we move into 2020, we have some tough questions to answer. Let us each offer thanks to the Lord for the blessings we have received, not only as individuals but as a Community of Faith. Let each of us discern how we can support Orchard Valley individually and collectively as we move into the new year.

Blessings to all,

Jane McDonald, Council Chair
Orchard Valley Pastoral Charge

4.2 Rev Don Sellsted, Minister

Now faith, hope, and love remain—these three things—and the greatest of these is love. – 1 Corinthians 13:13

Greeting to you all! It has been an exciting year here at Orchard Valley United Church and Covenant Church. I hope you are feeling it too! There is such an energy here, and it is contagious!

It is hard not to get thrilled when the sanctuary is bursting with enthusiasm, and we're seeing so many new faces of children, youth, and adults. It is particularly heart-warming when I see people coming together for the first time, or the 100th time, getting to know each other better. There is no question that I have thoroughly enjoyed getting to know each of you better, with a special nod to sitting with our younger ones on Sunday mornings. It is a gift without price. As Jesus tells us:

“Let the little children come to me, and do not stop them; for it is to such as these that the kingdom of God belongs.” – Luke 18:16

Another spark of enthusiasm is the growing vision of what our Orchard Valley church home will look like in the (hopefully) not too distant future. The plans have drawn questions and ideas, hopes and eagerness.

2019 began with big changes in our denomination. As of January 1, 2019, the Presbyteries and Conferences of the United Church of Canada became Regions. Our former Valley Presbytery, part of the former Maritime Conference, was dissolved, and we welcomed in our new organization called “Region 15”, encompassing Nova Scotia and Bermuda. While the rest of the regions across Canada have discerned a new name for their regions, we remain as Region 15 for the time being. As part of this new organization, I have been serving as a Liaison with the primary role of assisting other United Churches understand their needs, and then seek and find new ministry leadership. I am also part of the Future Directions Committee, where our mandate is to “Provide future directions, suggestions by oversight, leadership, and guidance for the Communities of Faith within the Region.”

They devoted themselves to the apostles' teaching and fellowship, to the breaking of bread and the prayers. – Acts 2:42

This year we entered into a great learning and engaging time as we gathered to study The Last Week, by Marcus J. Borg and John Dominic Crossan, a detailed study of the last week of Jesus' earthly life during our Lenten study session. In the fall we took a spiritual dive into John Philip Newell's The Rebirthing of God, a fresh insight into the rebirth of faith and spirituality.

And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. – Philippians 4:7

In our church community, it is our great joy to rejoice together – weddings and baptisms, birthdays and anniversaries. We have been doing just that this year, and we all love to share in these celebrations. We have also had our share of health concerns, and we have come together in prayer and hope for one another. And as we know that death is a part of life from which new life comes, we have also mourned together as we have lost some of the saints of our

community. In each of these, you have displayed an overwhelming sense of compassion – a hallmark of a Christian community.

It has been a very busy year as I continue to get to know you, visiting many of you in your homes, at the church, in a local coffee shop, and at times in the hospital. I am grateful for those times we have been able to share our stories and keep us connected as a church family.

Jeremiah received the LORD's word:

“Go down to the potter's house, and I'll give you instructions about what to do there.” So I went down to the potter's house; he was working on the potter's wheel. But the piece he was making was flawed while still in his hands, so the potter started on another, as seemed best to him. - Jeremiah 18:1-4

I cannot overstate how meaningful our time of worshipping together means to me. On most Sunday mornings, worship begins well before 9:00 am, and worship continues well after 12:00 noon. All our time together, whether singing, praying, learning, laughing, crying, pondering, or snacking, is a deeply meaningful form of worship – and we do it together. Your energy and participation prepare me for the week ahead.

The summer worship services at the Covenanter Church are unique, and in our saying the prayers, singing the hymns, and hearing the Word, the sense of all those that have worshipped there before us becomes real, and we are in the company of a great many saints. I was honoured to lead two services, including the Anniversary Service.

2019 came to a conclusion with the late Christmas Eve service at the Covenanter Church where it was my honour and joy to preside. It was such a gift for me, adding a deep meaning to the birth once again of Jesus, our Christ.

And now these three remain: faith, hope and love. But the greatest of these is love. - 1 Corinthians 13:13

It has been an amazing, and affirming year serving Orchard Valley United and Covenanter Churches. It is my continuing joy to be part of this faith family.

My sincere gratitude for all the support I have received from our music director, accompanists, choir, administrator, caretaker, decorators, committees, maintenance help, youth, and countless volunteers that keep me in line and us going forward. Thank you to the greeters, readers, and candle lighters. Thank you to the inspirers, celebrators, fanatics, mentors, up-lifters, and bright smilers. Thanks for all your companionship in this journey. And my, do you all look good!

One more time, thank you Orchard Valley and Covenanter, for all that you do, and all the love and support you have blessed your community with, and blessed me with. I will say it again – I feel so blessed, for there is no better place for God to have called me, and for Cheryl and I to become a part of. Thanks be to God. Hallelujah and Amen.

Blessings to you all,

Rev Don Sellsted, Minister
Orchard Valley Pastoral Charge

4.3 Ken Hassell, Music Director

Again this year, there's something new in our musical Orchard; the Steeple Strummers! They started practicing at the beginning of 2019, and have offered their talents at different services and occasions throughout the year. Many thanks to Dave Murphy for getting this going!

Our choir is growing! In September, three new choristers joined us. Two had to step away, but, at time of writing this, three more have come in to augment our numbers, with three or four slated to join later in 2020!

Our choir continues to be one of the best places to be in the Orchard! Thank you all for your support of our fantastically faithful fold. We celebrate that our numbers have blossomed to 29 full- and part-time members.

At Easter, our numbers swelled with the addition of instrumentalists Cynthia Bruce, Glenn Bishop, Karen Hamblin, and Dawn Mumford to accompany our anthems.

This autumn, we were scheduled to have participated in a choir exchange with St. Andrews United Church in Truro. It had to be postponed until spring. We all hope to make this an annual event.

In November, we participated in the annual Ecumenical Advent Service planned and hosted by Pastor Devin Johnstone at the Kentville United Baptist Church. In addition to the stellar participation of our choir, both Nancy Handrigan and Cynthia Bruce offered solos on violin and trumpet respectively for the occasion.

During October, November, and the Advent season, we rehearsed and, on the Sunday before Christmas, presented our cantata, *Joy Has Dawned!* This service also featured readings by Valerie Mosher and Frank Hartman, and solos and duets musically offered by Christina Macdonald, Mindy Vinqvist-Tymchuk, and Dave Murphy. In addition, our son, Colin Hassell, was able to be with us to participate in the cantata with his voice and by accompanying different parts on the drum set. He also contributed to the service immensely by playing the Gathering and Departing Music with his dad. Thank you all!

Throughout the year, we have been blessed by the talents of various vocal groups, soloists, and instrumentalists. This includes our Orchard Valley Chimes! They offered their musical gifts throughout the year, and performed with the OV Choir and with the Covenanter Choir for two Christmas Eve services. We are so happy to have them as part of our musical talents here at Orchard Valley!

Thank you to Nancy Handrigan, Debbie Mailman, and Marilyn Whiteway for your gifts as substitute music leaders and soloists through the year. A thank you also goes to Wayne MacDonald, Fred Lipskey, Mindy Vinqvist-Tymchuk, Chris Seymour, Thea Burton, and Cynthia Bruce, who gave of themselves and their musical talents on different occasions this year.

Thank you to Dale Griffiths who continues to provide music leadership for the 9:00 am service. Also, thank you Doug MacKinnon and Gary Dunfield for your musical gifts.

It has been a very fulfilling year. We all truly appreciate the continued and heartfelt support of our Orchard Valley Church Family and are looking forward to new musical challenges and experiences yet to come.

Respectfully submitted,

Ken Hassell
Music Director

5. COMMITTEE REPORTS

5.1 Affirming Church Committee

2019 Members: Vicky Austin (Co-chair)
 Dale MacArthur (Co-chair)
 Jean Illingworth
 Cheryl MacDonald
 Cheryl Sellsted
 Chris Seymour
 Carol Wooster
 Heather Bishop (resigned)
 Scott Sweatman (resigned)

Ex-Officio: Rev Don Sellsted

This Committee was formed to work toward the Orchard Valley United Church becoming an Affirming Ministry. “Affirming ministries are congregations, presbyteries, Conferences, educational institutions, and other ministries within the United Church that publicly declare their commitment to inclusion and justice for people of all sexual orientations and gender identities. Although Affirming Ministries make an explicit statement about issues of sexuality and gender, their commitment to justice is far broader. They continually grow and change as they seek to live more fully into God’s way of welcome, love and justice for all creation. Just as God rejoices in the goodness and diversity of creation, so too Affirming Ministries honour and celebrate diversity”. (Taken from *Open Hearts: Resources for Affirming Ministries in the United Church of Canada*)

Our first Committee meeting was April 11, 2019. In subsequent meetings, we regretfully accepted the resignation of Heather Bishop and Scott Sweatman. Vicky Austin and Dale MacArthur became co-chairs.

Mandate

Following the Affirming process used by the United Church of Canada, the Committee’s mandate is to understand the need for, and the issues surrounding, congregational inclusion of the 2SLGBTQ+ community (2 spirit, lesbian, gay, bisexual, transsexual, and queer). The Committee then supports the congregation and other committees in their understanding of the issues for them to be prepared for a congregational vote on becoming a member of Affirm United.

Vision Statement

To join the Affirm United family of churches, and to encourage and support other congregations which are interested in exploring the process. To welcome and support all who want to worship in our congregation without exclusion.

Mission Statement

To take action to fulfill our Vision by educating, informing, witnessing and offering experiences for the congregation and the broader community.

Activities to Date

- The Committee worked very hard to develop the mandate, vision statement, and mission statement as above as the first part of our journey.
- Then the Committee had an afternoon educational session facilitated by the Valley Youth Project that covered the issues of *Gender Identity and Sexual Orientation*.

Future Activities

We hope to have a follow-up session – Creating Safer Spaces for 2SLGBTQ+ Communities – with the Valley Youth Project. Early next year (early 2020), we will be hosting a workshop for all interested members of the congregation. The workshop will focus on *the role and significance of scripture* in discussions of sexual orientation and gender identity.

Conclusion

We are on an exciting and challenging journey together towards inclusivity in our “open hearted” welcome and in our worship.

Respectfully submitted,

Dale MacArthur and Vicky Austin, Co-chairs
Affirming Committee

5.2 Christian Development Committee

2019 Members: Andy Pitter (Acting Chair)
 Kathy Schofield (Secretary)
 Amanda Dominey
 Heather Hennigar
 Cheryl Hill
 Elaine Maynard-Lloyd

Ex-Officio: Rev Don Sellsted

This Committee works to provide stewardship of Orchard Valley's Christian development programs and to determine the educational and developmental needs of the congregation and initiate programs to meet these needs for all persons, at each stage of their lives.

Our main activities in 2019 were:

- Holding Sunday School, which included more teachers and quarterly teachers' meetings and a parents'/grandparents' meeting in the fall;
- Hosting a Camp sponsorship drive;
- Supporting four families attending one day of Sherbrooke Lake's family camp and sponsorships/support for nine children/youth attending Sherbrooke Lake's other camps (camping support included assisting with registration forms and providing gas money/transportation);
- Assisting our Seekers, our monthly middle-school youth group. They raised over \$2,000 and participated in the Coldest Night of the Year walk, had a BBQ at Hennigar's Farm Market in June, and had a Hallowe'en bake sale. They then took the bake sale proceeds and some unwanted church items to the SPCA Thrift Shop; and
- Performed a Christmas pageant for both worship times, with many thanks to Director Thea Burton.

Christian Development also supported the 9:00 am children and the Lectionary Study Group via Rev Don, participated in renovation discussions, had a youth-and-adult viewing of the 1973 movie *Jesus Christ Superstar*, assisted Worship Committee with a congregational picnic, assisted Congregational Life Committee with a Christmas children's lunch, and led seniors' worship services at Kings Riverside Court in November and Blomidon Court Shannex in December. Rev Don offered a confirmation class in the spring and one individual became Orchard Valley's first candidate for confirmation. Rev Don also led book studies in the spring and fall, which were all well attended.

Thank you to everyone who helped with these programs and activities! We especially appreciated all those who contributed to the camp sponsorship fund: the congregation donated \$3,767.35! We used \$2,520 of this to cover the 2019 camp sponsorships. The remainder will go to Orchard Valley's cabin commitment in 2020.

Respectfully submitted,

Andy Pitter, Acting Chair
Christian Development Committee

5.3 Communications Committee

2019 Members: Sylvia Jacquard (Chair)
Carol Dewar (Secretary)
Jane McDonald
Donna Murphy

The Committee met monthly to deal with the items related to our mandate, which is to let the congregation and the public know what is happening at Orchard Valley. This we do in a variety of ways.

We continue to create twice-yearly newsletters, at Advent and Easter. They are available in regular and large print versions and are emailed, posted on the website, and available in church. They each include a message from the Minister and the Council Chair and a story specific to the season. The Easter newsletter included articles on:

- The new music groups, the Orchard Valley Chimes and the Steeple Strummers;
- That we are searching for a part-time Community Development minister,
- A first look at the plans for the new Orchard Valley building; and
- That we will be pursuing the Affirming process.

The Advent newsletter included articles on:

- The progress of the Affirming Process;
- A new building design for OVUC; and
- Details on all of the Advent/Christmas programs and services.

We publicize the monthly Soup and Dessert Luncheons and other events as requested.

It is an ongoing task to keep the website up-to-date and to post items on our Facebook page.

This year's *Stories From the Orchard* (pre-service slideshows that play for two consecutive Sundays) featured Mid-winter Mondays, Y'All Come to Supper, Easter Events and Services, the two Canucopia Food Bank Drives, High Tea in the Orchard, Sherbrooke Lake Camp, Tymchuk Pig Roast, Men's Group Turkey Supper, Louis Lightfoot's Retirement, Seekers Supporting the SPCA, Sunday School Play Practice and Fun Afternoon, Sunday School Christmas Pageant, and Christmas at Orchard Valley.

Committee members presided over the June 9 seniors' worship service at Kings Riverside Court in Kentville.

Special projects in 2019 included:

- Working on brochures/bookmarks/postcards about Orchard Valley for Acadia University and Nova Scotia Community College's Kingstec Campus. We are already in Acadia's Chapel booklet and plan to put an ad in the student newspaper, *The Athenaeum*, next September;
- Creating "how-to" sheets re what we do on the website for our successors;

- Working with Rev Don and our Administrator Theresa to create a new form to gather congregants' contact information. We also assisted in updating contact information for church members by calling those people who don't have email and asked for photo permission so we could start including more photos of our members on the website and before Sunday worship services; and
- Starting the information gathering necessary to upgrade the website.

Respectfully submitted,

Sylvia Jacquard, Chair
Communications Committee

5.4 Congregational Life Committee

2019 Members: Rebecca Godfrey (co-Chair)
Gail Gordon (co-Chair)
Evangeline (Vangé) Leslie
Cheryl Manzer
Cheryl Sellsted

This year has been a challenging year with regards to Congregational Life. We are still a committee but we are struggling. We need new people and new ideas.

Congregational Life is a committee whose primary function is to promote a strong sense of community life by planning, organizing, and arranging activities to meet the social and fellowship needs of our church.

We welcome two new members who will join our Committee in 2020; Frank and Sarah Hartman. We are happy to have them and look forward to working with them.

Our Y'All Come to Suppers are going well, with good attendance. This is an important project for us. We have had help from different committees with regards to our suppers. We would like to thank everyone for all their help.

We wanted to host a Car Rally sometime in the spring, but the numbers were too low. We are looking forward to holding the Car Rally in the spring of 2020 (with more notice given to participants).

During 2019, we had the School for Fun in February, on Monday nights. The cooking classes were a big hit. We also had guitar lessons, armchair travel, painting classes, and special interest groups. The project was a success.

In February 2019 we had a skating party at Acadia University. It was well attended and was followed by a pizza party back at the church. It is hopeful that we will take part in this project again in 2020.

This year we had a children's luncheon in December. It was a fun day for the children and was very much appreciated by the parents. We could easily see this as possibly an annual event.

To all members of Congregational Life, we offer a huge thank-you for all your dedication and hard work. The Committee is looking forward to the coming events in 2020.

Respectfully submitted,

Rebecca Godfrey, Co-Chair
Congregational Life Committee

5.5 Covenanter Church Committee

2019 Members: Ernie Draper (Chair)
Beth Crosby (Secretary)
Betty Curry (Treasurer)
Jim Keech (Building Coordinator)
John Burdock
Ramona Jennex
Dorothy Robbins
Harvey Gilmour (Board of Trustees Rep)

Ex-officio: Rev Don Sellsted

Ad Hoc members: Donna Murphy
Christine Herbin

Committee meetings were held at 10:00 am, the second Tuesday of each month at OVUC.

The Covenanter is the oldest existing Presbyterian Church building in Canada and is an object of great pride to the local community. It is a registered Provincial Heritage Building and a National Historic Site and, as such, is an active tourist destination for local and international travelers. Because of its historical importance, the Committee would like the Covenanter to remain a living church by maintaining ties with the United Church of Canada. Currently the responsibility of the Orchard Valley Pastoral Charge, the Covenanter has unique sources of funding and management. The Covenanter Church is a trust of Orchard Valley Pastoral Charge Trustees and is managed by the Covenanter Committee. The Committee has representation from OVPC Trustees as well as the OVUC Worship Committee. The Covenanter has been financially self-sufficient through the Heritage Fund set up to receive and disperse monies for repairs and maintenance. Funding is from a variety of sources including offerings, donations, special services, weddings, fundraising, bequests, memorials and government grants.

The proper care and maintenance of the Covenanter is always a priority of the Committee and OVPC Trustees.

In 2019, we held seven meetings. We facilitated the Kirkin' o' the Tartan in June. Four weddings were held May through November at the Covenanter.

During the summer months of July and August, we presented our summer worship services, which consisted of eight worship services with a variety of pulpit supply. These services were very well received by the congregations present. In addition, a Christmas Eve Service was conducted by Rev Don Sellsted and Rev Tim McFarland. It was a full-capacity crowd. Ken Hassell played the organ and directed the choir and Church chimes. Caroline Burton was our guest soloist. Parking monitor was Jim Keech, assisted by John Burdock.

We were shocked and saddened by the death of our Chair, Ernie Draper on December 5, 2019. This was a big loss to our Committee and community. Ernie's memorial was held at the Covenanter Church on December 10 and a reception was held at the local community centre. Beth Crosby will be Acting Chair for the next few months until we have a new person in place.

We were concerned for one of our Committee members, Dorothy Robbins, who had a fall this past autumn. However, she is slowly recovering and we hope to see her soon.

The Committee needs to recruit one or two new members.

The Building Coordinator's report and a brief Financial Report are included with this report.

Respectfully submitted,

Beth Crosby, Acting Chair
Covenanter Church Committee

Covenanter Church Building Coordinator's Report

The Covenanter Church has now entered its 216th year. In order to stand for so many years on "Kirk Hill", the Covenanter has undergone countless inspections, repairs and upgrades as it overlooks the community of Grand Pré.

This year an inspection by a drone with a camera revealed that the tower is going to need painting of the cupola. We will also need a new roof for the tower, cupola and spire. Presently, the three roof surfaces are covered with asphalt shingles. Initial estimates from a number of contractors for the project put the cost in the \$50,000 range. Since asphalt shingles have a standard lifespan of 15 to 20 years, the Covenanter Committee is investigating the use of other roofing materials which have a much longer lifespan.

Consultations have started at both the national and provincial levels, as to materials, regulations and available grants to help cover (hopefully) at least half the cost or more. Start time for the project is slated for 2021.

As well, our five-year plan has proposed the replacement/repair of the ridge boards, placement of the zinc oxide strips to deter mould growth on the cedar-shake roof, and some cedar shingle replacement all on the main roof of the church.

Some proactive construction will take place this year beside the tower entrance and beneath the sanctuary floor.

Finally, we would like to thank those in our community who have volunteered their labours for the Covenanter Church.

Respectfully submitted,

Jim Keech, Building Coordinator
Covenanter Church Committee

Covenanter Church Heritage Fund Treasurer's Report

The Covenanter Church Committee has been preparing a 2020–2025 Capital Repair Plan. In 2020, the Covenanter Committee will be seeking quotes and applying for grants for major repairs to the Covenanter Church. The OVUC Finance Committee, Board of Trustees and Church Council have approved an expenditure of up to \$60,000 for major repairs to the Covenanter Church, as stated in the Building Coordinator's Report.

Contact has been made with the National Cost Sharing Program for Heritage Places with encouraging results: an offer of specialist advice on materials, etc., on adherence to Standards

and Guidelines for Heritage Buildings, and assistance “in completing” or “with” the grant form. Other means of funding will be sought.

At least 50% of the cost could be covered. Covenanter Heritage investments can cover the full amount if necessary. 2019 updated details of these investments will be reported in the Trustees’ Annual Financial Report.

The project is scheduled to be completed between April 1, 2020, and December 31, 2021. The grant application is due in the fall of 2020. The following items need to be completed before the grant application deadline:

- The expenditure of up to \$60,000 must be presented to the congregation for their information and approval;
- The Region 15 application form for approval must be presented to the Region 15 Property Committee for approval. It will be ready for their March 6 meeting; and
- Region 15 Council approval would be based on the Region 15 Property Committee’s recommendation. That meeting is in early May.

The Covenanter’s Statement of Revenues and Expenditures for 2019 follows.

Respectfully submitted,

Betty Curry, Heritage Fund Treasurer
Covenanter Church Committee

**COVENANTER HERITAGE FUND
2019 STATEMENT OF REVENUE AND EXPENDITURES**

REVENUE

Sales

Books, CD's, note cards	300.00	
Grand Pré cookbooks	2,324.05	2,624.05
Offerings and Donations		
Kirkin' o' the Tartan	685.35	
Summer offerings	4,205.45	
Old Box donations	252.75	
Memorials	5,770.00	
Other Donations	500.00	
Christmas Eve offerings	1,258.80	12,672.35
Weddings (includes 2 toilet rental deposits)	1,100.00	
Grant (balance 2018 grant)	69.40	<u>1,169.40</u>

TOTAL REVENUE

\$16,465.80

EXPENDITURES

Summer Expenses

Ministers	1,089.68	
Organists	600.00	
Portable toilet rental	575.16	2,264.84

Miscellaneous

2018 donation to M&P entered 2019	100.00	
Funeral hall rental	40.00	
Cups rental for reception	50.00	
Lights & cord for walkway	117.62	
Fire extinguisher service	50.53	358.15

Repair & Maintenance

Door keys	35.38	
Bolts and door repair	39.61	74.99

Large Expense Account

Cookbook reprint	1,489.22	1,489.22
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Other

Custodian honorarium	400.00	
Custodian wedding	200.00	
Lawn & cemetery care	1,420.55	
Electricity & heating	371.66	
Sewer frontage tax	151.50	
Bookkeeping costs	30.38	
Bank charges	83.45	
Insurance (Covenanter Church %)	857.00	
Christmas Eve expense (1 from 2018)	400.00	<u>3,914.54</u>

TOTAL EXPENDITURES

\$7,901.74

5.6 Facilities Committee

2019 Members: Cynthia Bruce
Carolyn Cameron
Jim Dewar
Harvey Gilmour
Peter Morse (resigned)
Helen Seymour

Ex-officio: Rev Don Sellsted

It is my pleasure to report to the congregation representing members of the ad hoc OVUC Facilities Committee. One of the original members, Peter Morse, had to step down from the Committee due to work conflicts. The Facilities Committee has not appointed a Chair or Secretary; Harvey Gilmour has served as meeting co-ordinator and secretarial duties have been shared.

The Facilities Committee mandate from Church Council is to develop an acceptable and affordable architectural vision for OVUC to rehabilitate our present facilities, enhance them and add to them if warranted. The Facilities Committee is the first step in a process of designing, developing a financial campaign plan, and constructing a new “home” for OVUC.

The Facilities Committee met ten times in 2019 (including a December 8 presentation to the congregation) each time with the representatives of B.D. Stevens Ltd. The latter was represented throughout by design architect Cory MacFadden, with design architect Mark Hughes also attending two of the meetings.

The design phase included enhanced outcomes from each of the ten meetings and included presentations from Cheryl Manzer (Outreach / kitchen), and Andy Pitter and Cheryl Hill (representing the Sunday School team). Parts of two meetings addressed Ken Hassell’s ideas about Choir support facilities. The interim design was presented to the congregation and received enthusiastic support.

(Subsequently, on January 6, 2020, the Facilities Committee received direction from a meeting of Trustees, Facilities Committee, and representatives of Council to limit financial commitments which will require major adjustments down from the first design estimate of \$2.1 million.)

The Facilities Committee expresses gratitude to Thane and Scott Stevens of B.D. Stevens for the generous gift offer of more than an acre of land abutting present church boundaries, which will allow some extension of our building in a south-easterly direction, extra parking space, and for ease-of-access and beautifying exposure to the church from Cornwallis Avenue.

The Facilities Committee will continue to meet throughout 2020 until it has achieved a futuristic design that meets needs as prioritized by the congregation and is a road forward that can be accompanied and supported by an acceptable financial plan.

Respectfully submitted,

Harvey Gilmour

5.7 Finance Committee

2019 Members: Cecil White (Chair)
Andrea Purvis (Secretary)
Bill Simpson (Treasurer)
Jennie Bustin
Carolyn Cameron
Betty Curry
Helen Gill

Ex-officio: Rev Don Sellsted

Our Committee has worked very hard again this year, looking after the congregation's money and keeping in sight the goal of a balanced budget. We have been aided in this pursuit by our hard-working Treasurer, Bill Simpson, looking after the day-today operations of the church. We have also been aided by the various committees of the church who have carried out their duties serving our church community, with an eye to controlling expenses.

When preparing the budget for 2020, the Committee continued to keep a balanced budget in mind and we consider this important as the next few years might be challenging ones.

I would like to thank the Committee members for their dedication and guidance in serving our church.

Respectfully submitted,

Cecil White, Chair
Finance Committee

5.8 Ministry and Personnel Committee

2019 Members: Nancy Handrigan (Chair)
 Sheila Francis
 Ian Godfrey
 Christina Macdonald
 Carol Wooster

This year, 2019, marked the first full year of Rev Don Sellsted's ministry with Orchard Valley, for which we know we are very fortunate. Rev Don and Cheryl are central to so much work in the church and their leadership is appreciated by all.

Sadly, custodian Louis Lightfoot suffered health issues and was on medical leave for much of the year. The Property Committee and other volunteers stepped up to ensure our building was taken care of and that physical arrangements were in place for the many activities in our church. A Search Committee found a temporary replacement for Louis in the spring and hired Doug MacKinnon on a permanent basis later in the summer. Doug has quickly become an integral part of our church community.

Theresa Perrin, Admin Assistant, keeps everything organized and communicated, and Ken Hassell as Music Director keeps us singing! We are blessed to have them as constants in our midst, leading in their respective duties and enriching our church family every day.

We continue to hear Dale Griffiths on the piano on Sundays for the 9:00 am service and we are happy that she found Doug MacKinnon to strum along on guitar!

Thank you to all staff and volunteers for their leadership and commitment to Orchard Valley.

The members of the Ministry and Personnel Committee work to support the relationships between staff and congregation and I am grateful for them: Ian Godfrey, Carol Wooster, Sheila Francis, and new in 2019, Christina Macdonald.

Respectfully submitted,

Nancy Handrigan, Chair
Ministry & Personnel Committee

5.9 Outreach Committee

2019 Members: Susanne Sweatman (Meeting Chair)
 Sylvia Jacquard (Secretary)
 Sheila Fisher
 Cheryl Manzer
 Kelly Messom
 Helen Seymour
 Beth Spindler

Ex-Officio: Rev Don Sellsted

The Outreach Committee has engaged in several initiatives in 2019. Here is a brief account of the many ways we care for our community:

- Benevolent Fund;
- Canucopia Food Bank Drive;
- Christmas Hamper Program;
- Fundy Food Bank;
- Meet Your Feet Footcare;
- Glooscap Breakfast Program;
- Canning Lenten Lunches;
- Clothing Swap and Give-away;
- Berwick and District Refugee Settlement Group; and
- Scholarship Program.

Benevolent Fund

During 2019, we had 23 requests for support. Fifteen of these were for food. Three of these individuals requesting food did not receive support, as one did not qualify due to being outside our area, one we could not reach, and one did not arrive to pick up the voucher. We respond to calls at least three times. If we are not able to reach anyone on the third try, a message is left (if possible) letting them know they will have to call the Outreach line again and leave another message. The total provided in food for the other eligible 12 people totalled \$880.

Two requests for oil came in during this year. We had \$200 worth of oil delivered to one person and unfortunately were not able to contact the other person. There was also one request for power and \$150 was paid directly to the power company on their behalf.

We also supported someone in getting a bite plate for \$300 and helped another person by providing them with \$150 for their damage deposit for a new apartment.

Respectfully submitted,

Susan Cater and Ken Hassell

Canucopia

This was another successful year for Orchard Valley United Church's Canucopia Food Drives. Both food drives (one in the Spring and the second in the Fall) took place at the local grocery stores. The Spring food drive was held at Sobeys and the Fall food drive was held at the Atlantic Superstore (our 11th consecutive food drive). Each food drive involves approximately 40 volunteers. All food and monetary donations are divided between the three local food banks: Canning, Fundy (serving Kentville and New Minas) and Wolfville. The Spring Canucopia was held on May 18. It brought in 847 kg of food and \$483.45. The Fall Canucopia at Atlantic Superstore on October 19 gathered 1130 kg of food/personal care items and \$1,341.45.

Respectfully submitted,

Susan Cater and Sue Smith

Christmas Hamper Program

Orchard Valley United Church assisted with providing Christmas Hampers in Wolfville, New Minas, Kentville and surrounding areas. In Canning, we contributed \$500 to the Canning Food Bank to assist their families in need. In Wolfville, our contribution was \$500 toward the pies and turkeys for the Christmas Food Hampers distributed through the Wolfville and Area Interchurch Council (WAICC).

The Salvation Army co-ordinates the Hamper program for the Kentville, New Minas and Area Council of Churches (KNMACC). Various churches participated in this area, helping 511 families. Children were helped under the Toy Store part of the program. OVUC provided coordinators, registration, delivery and Toy Store workers. We delivered 42 Christmas Gift Card Hampers to families in the area supported by KNMACC.

Due to the generosity of this congregation, Orchard Valley was able to provide \$4,377.25 in total. Thank you for supporting this outreach.

Respectfully submitted,

Helen Seymour & Sheila Fisher

Fundy Food Bank

In 2019, 753 families were served which breaks down to 6,504 individuals (1,867 children and 4,637 adults). Total food distributed was 83,769 kg. Of this amount, Orchard Valley donated 2,180 kg of food.

Respectfully submitted,

Sue Smith

Meet Your Feet Footcare Program

We are now serving approximately 100 clients each month in three locations, with four nurses supported by many volunteers. I would like to thank our volunteers, especially Dorothy

Robbins and Jan Baldwin who have retired. Thanks to Mud Creek Rotary for their continued support and St. James Anglican Church (Kentville), St Francis of Assisi Catholic Church (Wolfville) and OVUC for providing the facilities and volunteers.

Respectfully submitted,

Cheryl Manzer

Glooscap Breakfast Program

The Glooscap Breakfast Program requires us to provide two volunteers each morning for four weeks during the school year. Our weeks were: February 19–22, May 6–10, September 23–27 and November 25–28. Ten faithful volunteers are in charge of preparing and serving toast for the children prior to the start of the school day. Several of the volunteers do two mornings during OVUC's week of duty which means this Outreach project requires few participants. However, it would be valuable to have more names on the volunteer list to accommodate vacations, etc. Any OVUC member who enjoys working with elementary aged students and who likes early morning hours can join this group by contacting Beth Spindler.

Respectfully submitted,

Beth Spindler

Canning Lenten Lunches

In 2019, we gave support to this program by providing one volunteer and a large pot of soup for the luncheon that was held at the Canard Community Church.

Clothing Swap and Give Away

The first "clothing swap and give-away" was held at a Y'All Come to Supper, when we received a lot of donations. The next time around we received a huge amount of clothing donations from the congregation as well. There was a lot of interest when we had our next give-away event at a Meet Your Feet clinic. We have also been collecting used stamps for a number of years, to support organizations such as: Hope; Oxfam Canada; Church of Scotland; and Canadian Bible Society. Now that the Canadian Bible Society has a new office in Truro, we are hoping to drop off stamps to them in person!

Respectfully submitted,

Kelly Messom

Berwick and District Refugee Settlement Group

We donated \$2,500 to the Berwick & District Refugee Settlement Group in 2019, to assist in the support of the Matti and Altony families, two young families from Iraq, during their year of sponsorship, which concluded in November 2019. Both families have since moved to Ontario to be with their extended families.

Scholarship Program

The five-member Scholarship Committee administers the \$1000 Rev. Dr. K. G. Sullivan Memorial Scholarship and the \$500 Arthur R. Allen Memorial Scholarship on behalf of the congregation. In 2019, we received 14 applications from the three high schools in our catchment area (Central Kings Rural High School, Horton High School and Northeast Kings Education Centre) and the students chosen to receive scholarships were Laura Forrestall and Madeline Trahan, both from Northeast Kings Education Centre (NKEC). We would especially like to thank our administrator for her work in redacting the applications so Committee members are able to choose the winners based solely on merit, without the influence of any other factors.

Respectfully submitted,

Sylvia Jacquard, Chair
Scholarship Committee

Outreach Going Forward

First of all I wish to thank all the members of the Outreach Committee for their endeavours, reaching out in so many ways over the past year. We would also like to offer a huge thank you to the many volunteers that help to make our endeavours so successful, as well as our congregation for their financial support, without whom many of these projects would not have been possible. I would like to acknowledge the support and advice of our administrator Theresa Perrin and our minister Rev Don Sellsted.

The year 2020 will continue to challenge our outreach ministry endeavors. While child poverty declined by 13% across Canada over the past two years, Nova Scotia's rate rose from 15.7% to 17.1%. (*Chronicle Herald*, February 5, 2020). Clearly our work is not done.

We look forward to assisting families and individuals in meaningful ways, with the tremendous helping, caring capacity we have here at OVUC.

Respectfully submitted,

Susanne Sweatman, Chair
Outreach Committee

5.10 Pastoral Care Committee

2019 Members: Joy Waterbury (Chair)
Noreen MacGregor (Secretary)
Edna Roach (Card Secretary, Jan–Jun)
Vera Burke
Peter Dekker
Linda Draper
Allyson Dunfee
George Dunfee
Evangeline (Vangé) Leslie
Edie Lloyd
Jean Millett

Ex-Officio: Rev Don Sellsted
Theresa Perrin (Card Secretary, Jun–Dec)

The OVUC Pastoral Care Committee, in partnership with the Ministry Team, coordinated pastoral care visitation to members of the congregation (and other United Church of Canada people living in our communities). The Pastoral Care Committee encouraged and supported OVUC home, hospital, and institution visitations, while providing a nurturing environment for both the visiting volunteers and those being visited.

Our Committee mandate was reviewed and no changes were made.

All members of the Pastoral Care Committee have the requirements for the Duty To Care Program.

The Committee met monthly except for the summer months. The meetings all started with a meditation and ended with a blessing and prayer circle. We reported to the OVUC Council and attended the Council meetings. Bills for expenses were forwarded to Council for payment from the 2019 budget.

We hired Kings Point-To-Point Transit to bring OVUC members to church. We organize people to provide hospitality to these folks by meeting them at the door, sitting with them during the worship services, and seeing them safely out to the awaiting drivers afterwards. Cab transportation has been provided for church families to attend church functions. Committee members provided drives to church functions also.

Nursing home Worship Services for seniors were attended by Committee members who provided assistance when needed. Bulletins were hand-delivered to nursing homes, assisted living homes and private homes for members unable to attend church. Visits in private and nursing homes, community, and church were done. Cards were sent, telephone calls were made, funerals were attended and emails were sent. Hospital visitations by Committee members were conducted on an as-needed basis.

The Pastoral Care Committee provided leadership at the worship service at the Kings Riverside Court Assisted Living Facility in March and Greenwich Shannex in January. This was followed by tea and cookies so that the residences could meet Rev Don.

The **Journeying Through Grief** books (four short books per set) are available for Committee members to share with people at four crucial times during the first year after a loss.

Pastoral Care's two sub-committees were the Prayer Shawl Ministry and Spirit Yoga. They added to the experiences of our caring community at Orchard Valley United Church.

People sought to experience the healing benefits and unique wisdom offered to us by both Christianity and the Yogic tradition through Spirit Yoga. Monies collected from Spirit Yoga were directed to be used for Pastoral Care.

The Prayer Shawl Ministry group met once a month throughout the year, except August and December, under the leadership of Jean Millett and Helen Seymour. The average attendance was five people per occasion. Meetings were held at 7:00 pm on the third Tuesday of each month. There were a total of 31 Prayer Shawls or Prayer Squares given out this year. Of these, four were given to announce a baptism, birth or other celebration; 12 were given as an expression of caring to those who were ill, recovering from surgery or injured; and 15 were given as a comfort at a time of loss or the occasion was not recorded. We would welcome anyone who enjoys knitting or crocheting to drop by for a hour or so of friendship. Yarn and patterns are available at the church for those who prefer to work at home.

The Pastoral care members helped with the October Y'All Come to Supper event.

Rev Don and Pastoral Care hosted a Longest Night of the Year Service on December 22. Approximately 30 individuals attended this service.

Gail & Garth Gordon presented the Committee with a draft on *Steps to Take After a Death*. This will be used by Rev Don and may be added to our Grieving Booklets.

A program called "You've Got A Friend" (to help OVUC Church members to keep in touch with each other) was organized by Vera Burke, Linda Draper and Allyson Dunfee. Thank-you to our callers: Susanne Sweatman, Lois Tracy, Peter Dekker, Edie Lloyd, Vivian MacPhee, Edna Roach, Eleanor and Ned Chase, Linda Draper, Linda Swindells, Peggy Jones, Anne Clattenburg, Helen Hansford, Fran Turner, Betty Rockwell, Margaret Curry, George and Allyson Dunfee, Cheryl Sellsted, Linda Draper, and Gloria Hick.

We wish to thank those Church members who donated cards, stamps, time and money for our OVUC Pastoral Care work throughout 2019.

Partnership with our clergy team is essential for Pastoral Care. Rev Don Sellsted participated in meetings. For this, we are very grateful. Thank you to our OVUC Administrative Assistant, Theresa Perrin, and Rev. Don for taking over the sending of cards when our card secretary, Edna Roach, was unable to continue due to failing eye sight.

Respectfully submitted,

Joy Waterbury, Chair
Pastoral Care Committee

5.11 Property Committee

2019 Members: John Foote (Chair)
 Helen Seymour (Secretary)
 Richard Clattenburg
 Pat Foote
 Bruce Tymchuk

Ex-officio: Rev Don Sellsted

This Committee has the responsibility for the everyday and ongoing functioning of Orchard Valley United Church. It has been an unusually busy year.

- We took on the coordination of cleaning and set-up of the church for the various functions while we were without a Custodian. Glenda Singer was able to step in for a few months prior to returning to school and now we are well supported by our new Custodian, Doug MacKinnon. A welcome relief!
- An inventory review was completed. Surplus items approved by Council were removed by the Youth Group.
- The roof continues to be monitored and repaired. It will need replacement very soon.
- Various repairs were completed by Committee members. These included the directional sign, letter board track, kitchen drawers, cupboards, light bulb replacement, Advent stand welding, door adjustments, toilet flush, wasp treatment, etc.
- Plumbers were hired to repair blocked drains and toilet, and to replace a leaking hot water tank.
- An electrician was hired to rewire the heat electric panel and replace the heat relay switch, as well as several light fixture ballasts.
- Eavestrough was installed in an attempt to stop the flow of water entering through the boardroom door.
- We moved to purchasing supplies in bulk through Capital Paper. This includes using environmentally friendly products that are scent-free.
- A Fire Drill simulation was undertaken with both the congregation and children. The alarm system was checked and fire extinguishers maintained.
- The floors were stripped and waxed.
- A cracked window was replaced in the front office.
- A curb side waste storage bin was purchased.
- First-aid kits were updated with supplies.
- The entry carpet was replaced.
- We are represented on the Facilities Committee advising needs going forth for Property.

Respectfully submitted,

John Foote, Chair
Property Committee

5.12 Stewardship Committee

2019 Members: Judy Gilmour (Chair)
 Vicky Austin (Secretary)
 Lisa Cormier
 Cheryl Manzer
 Elaine Maynard-Lloyd
 Ruth-Anne Stirling
 Linda Swindells
 Sandra Tremblett

Ex-officio: Rev Don Sellsted

We were involved in several initiatives throughout the year.

Soup and Dessert Luncheons

Eight monthly lunches raised approximately \$4,859 before expenses, with an average attendance of 71 diners. A number of take-out meals were ordered and delivered as well. We thank the many OVUC members, along with friends and family, who supported the lunches. Vangé Leslie and Sandra Tremblett ensured the table settings were attractive and seasonally themed. The OVUC Men's Group served beverages (water, coffee and tea), cleared tables and occasionally provided music. We are grateful to all the kitchen staff, servers and clean-up crew. Special thanks go to our dedicated soup-makers, under the direction of Cheryl Manzer. Many additional thanks go to OVUC's custodians during the year.

Christmas Giving Tree

The Christmas Giving Tree is an annual initiative. Donations are made in memory or in celebration of family, friends, community members or special occasions. With each donation, we exchange a red ribbon on the tree for a white one. The goal is to have a tree full of white ribbons by Christmas Day. Donors and their donations are acknowledged during the Sunday services before Christmas. The total raised in 2019 was \$1,955.(\$8,329). The generosity of OVUC members has raised \$10,284 for Orchard Valley since we started celebrating the Christmas Giving Tree in 2015.

The mandate of the OVUC's Stewardship Committee is "to educate the congregation on the mission of our church, locally and abroad, and to inform them regarding the funds needed and the importance of commitment and participation (time, talents and treasures) in carrying out that mission."

We have assessed our role, responsibilities and expectations and tried to translate this mandate into actions. We have endeavoured to encourage the use of monthly PAR (Pre-Authorized Remittance) offering (which supports the church even when you are away) instead of traditional weekly offering envelopes. PAR enables the church to budget for the year based on a dependable monthly flow of income, increasing our overall financial stability during the year. We have received and are grateful for the guidance and insight over the past several years from Judy Norton, Gary Dunfield and particularly, consultation with Rev Don Sellsted.

With specific projects ahead for Orchard Valley and the added anticipation of building expansion, the Stewardship Committee in its present format will end its term in March 2020. On behalf of the Committee members noted above, it has been a pleasure to serve.

Respectfully submitted,

Judy Gilmour (Chair) and
Vicky Austin (Secretary)
Stewardship Committee

5.13 Worship Committee

2019 Members: Cynthia Bruce (Chair)
Jennie Bustin (Secretary) (Mar–Sep)
Marion Buchan
Pat Godfrey
Betty Rockwell
Kathy Schofield

Ex-officio: Rev Don Sellsted
Ken Hassell

The Worship Committee met monthly to consider and respond to the various issues that our mandate requires us to resolve in a timely and dedicated manner. The following is a list of the main items and activities our Committee dealt with in 2019:

- Arranged worship schedules for our weekly worship services (9:00 am and 11:00 am) and for the Covenanter Church and Senior Worship services;
- Approved requests for Baptisms, Marriages and Transfers of Membership;
- Planned and hosted a successful Shrove Tuesday congregational pancake supper and brief Ash Wednesday service;
- Supported the planning of services for Lent and Easter;
- Scheduled Christmas services for Orchard Valley and Covenanter Churches;
- Obtained pulpit supply as required;
- Received comments about worship format and took appropriate action;
- Prepared and arranged for servers for the Sacrament of Holy Communion; and
- Organized greeters and lay readers.

On behalf of the Worship Committee, I extend thanks and appreciation to the following:

- To Rev Don Sellsted, for providing dedicated spiritual leadership. It has been our pleasure to continue our work with him to support the worship life of Orchard Valley Pastoral Charge;
- To the choir, for providing inspirational anthems, and to those who have offered special music throughout the year; and
- To Ken Hassell, for providing outstanding musical direction, and to Dale Griffiths for music leadership at 9:00 am services.

Respectfully submitted,

Cynthia Bruce, Chair
Worship Committee

6. OTHER GROUPS

6.1 Orchard Valley Men's Group

The OVUC Men's Group have an active following of 10 men. We participate in the following activities within the church:

- We assist the Property Committee with ongoing projects at the church as required;
- We help out with all the church Soup Luncheons;
- We conduct the Fundscrip program and the Guys' Cans program, raising money to support Church outreach programs;
- We meet the first Sunday of every month at the Irving Big Stop Restaurant in New Minas;
- We put up and take down the church Christmas trees every year;
- We represent the Church on Remembrance Day (November 11th) at Acadia University by laying a wreath on behalf of Orchard Valley United Church; and
- We conduct a Men's Fellowship Lunch on the second Friday of every month (with the exception of summer time). The average attendance is 25 men.

In October of 2019, we held our first Fall Turkey Dinner at OVUC. Tickets were sold at \$12 for adults and \$8 for children under 12. Take-outs and delivery were also offered. Admission was by advance ticket purchase only. Only 200 tickets were offered for sale, and we were sold out at least a week before the event. More than \$2000 was raised for the Church.

Donations were received from more than a dozen community organizations including: Agri-Growers Ltd.; Farmers Cooperative Dairy; Country Magic – Nova Agri; Flower Cart Enterprises; Giant Tiger; Hennigar's Farm Market; Noggins Corner Farm Market; Port Williams & District Lions Club; Sobeys Inc.; Chef Paul Thimot; Tim Hortons; and especially the Turkey Farmers of Nova Scotia. The Men's Group is grateful to each of these organizations for their assistance. We would also like to thank the many OVUC volunteers who helped to make this event a success. Plans are currently underway to make this an annual fundraising event.

Respectfully submitted,

Chris Seymour, Chair
OVUC Men's Group

ORCHARD VALLEY UNITED MENS' GROUP **Balance Sheet As at 31/12/2019**

ASSET

Current Assets

Valley Credit Union	7,803.74
Accounts Receivable	2,081.84

Total Current Assets	9,885.58
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TOTAL ASSET	9,885.58
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LIABILITY

Current Liabilities

Fundscrip Payable	0.00
Other Payables	0.00

Total Current Liabilities	0.00
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TOTAL LIABILITY	0.00
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EQUITY

Members Equity

Retained Earnings	7,439.53
Current Earnings	2,446.05

Total Members Equity	9,885.58
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TOTAL EQUITY	9,885.58
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LIABILITIES AND EQUITY	9,885.58
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ORCHARD VALLEY UNITED MENS' GROUP **Income Statement 01/01/2019 to 31/12/2019**

REVENUE

Income

Fundscrip Rebate Income	3,014.42
Guys Can Income	2,092.63
Friday Luncheon Net Income	724.25
Turkey Dinner Revenue	2,366.00

Total Revenue	8,197.30
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TOTAL REVENUE	8,197.30
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EXPENSE

Expenses

Donations to OVPC	3,000.00
Donation OVPC Trustees	2,000.00
Donations -Other	0.00
Fundscrip Shipping Cost	245.69
Guys Can Expenses	65.00
Service Charges	70.80
Other Expenses	0.00
Turkey Dinner Expenses	369.76

Total Expenses	5,751.25
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TOTAL EXPENSE	5,751.25
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NET INCOME	2,446.05
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6.2 Orchard Valley UCW (OV-UCW)

The Orchard Valley United Church Women (OV-UCW) follow their purpose, to unite women of the congregation for the mission of the church and to provide a medium through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship and service.

Members meet the third Monday of the month, 2:00 pm at Orchard Valley United Church, September to June. The meetings are opened with devotions with topics appropriate for the season. Members are aware of ways in the life of the church and community, that they may be a Christian witness, take part in studies and fellowship and be of service as they are able. All women of the church are "United Church Women". Maybe you have been away from UCW for a few years. We would love to have you join us, share your experiences and join in fellowship with us. We have been following the advice of our Maritime Conference President. You don't always have to have a formal meeting. Due to the age of the membership and the decline in numbers, the format of meetings may need to change. Her advice was, if there is something you like to do together, enjoy that event as a group. That can be your meeting for the month. We look forward to more ladies joining us in 2020.

Keeping in Touch UCW Newsletter

Distributed to membership. In the October letter, there was a "Thank You" for giving \$1,133 to Mission and Service this past year. That is one means of doing God's work in the world.

2020 United Church Calendars

All of our 35 calendars have been purchased.

Chrysalis House

Chrysalis House is an ongoing project for the OV-UCW, through donations for the women and children who are staying at the home. Members of the congregation are encouraged to leave donations throughout the year in the marked basket in the foyer of the church. The recipients have been very grateful for your gifts, which have been delivered during the year. A list of items needed is posted on the bulletin board at the back of the Sanctuary.

Events

- **World Day of Prayer. March 1, 2019:** Hosted by the Kentville United Baptist Church. Service written by the women of Slovenia. Theme: "Come, Everything is Ready". Speaker: Rev. Thelma MacDonald. A prayer movement that invited us to enrich our faith experience with the experience of Christians from other countries and cultures and to bring hope to women touched by injustice.
- **UCW Spring Rally. Windsor United Church:** Hosted Wednesday, May 8. Theme: "My Cup Runneth Over". Focus on togetherness with friends, and a cup of tea. There was a presentation on the "Home Children"; children brought from England to work on the farms – boys in the fields and the girls in the home. Ladies wearing hats added greatly to

the program. A free will offering basket was available for donations to the new building fund for Chrysalis House. Members enjoyed fellowship over lunch. A hymn sing and memorial service followed in the afternoon. 13 women of Orchard Valley United Church were remembered.

- ***June Closing Lunch:*** OV-UCW and Wolfville UCW units held their closing lunch at Applewoods Restaurant on June 10. Our guests were Rev Don and Cheryl Sellsted. June 3 the OV-UCW was invited to join the Wolfville Unit for lunch at the Old Orchard Inn.
- ***UCW Afternoon at Berwick Camp, July 15:*** Numbers were down this year. However, members enjoyed an afternoon of fellowship. The Maritime UCW President spoke on the dwindling number of units and members in the units. We were encouraged to just keep doing things together and enjoying fellowship. This may be attending an event together instead of holding a formal monthly meeting. Cookies and chatting with members from other UCW units was enjoyed at the Cookie Cottage.
- ***Christmas Lunch:*** We were invited by the Wolfville UCW unit to join them for lunch at the Old Orchard Inn on December 2.

Financials

The year end balance for OV-UCW was \$326.10.

We are looking forward to having the women of OVUC join us as we begin a new year on Monday, January 20, 2:00 pm at Orchard Valley United, to follow our UCW Purpose.

Respectfully submitted,

Jean Millett, President
OV-UCW

6.3 Wolfville UCW Unit (UCW-W)

Executive: Jane Hynes, President
Jan Porter, Treasurer
Evangeline (Vangé) Leslie, Secretary

Our mission is to unite all women of the congregation for the total mission of the church and to provide a medium through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship and service.

Our meetings were held at Wickwire Place in Wolfville, with appreciation.

In January, cards of thanks were received. World Day of Prayer (WDP) volunteers were to be selected to be part of the Wolfville event, but this was tabled.

In February, a birthday card was given to Jean Carey, whose birthday falls on Valentine's Day. The meeting for the WDP was held at the Glebe House at 2:30 pm where we reviewed the program.

March was busy for our group. We had a call from the Windsor UCW with regard to the UCW Rally. A card was sent to Mary Mercer who had a fall and was not able to join us for a while. We sent her our best wishes. We led the Seniors' Worship services at the Wolfville Elms and Wolfville Nursing Home. We also had a St. Patrick's Day sing-a-long at the Wolfville Nursing Home.

In April, we sent off the required information for the Rally. Also, a volunteer tea was held at the Wolfville Nursing Home. Some of our members attended.

In May, a thank you card was given to Wickwire Place staff for their service of refreshments each month.

There was no meeting in September due to a power outage.

In October, a thank you was given by Jane Hynes for a donation given in memory of her father, Ray Hynes, a long-time Treasurer of the St. Andrew's United Church of Wolfville.

In November, there was no new business. The only correspondence was about the Holly Tea scheduled to be held at the Wolfville Baptist Church on November 16.

In December, we invited the OV-UCW (New Minas) unit to join us for lunch at the Old Orchard Inn.

Respectfully submitted,

Jane A. Hynes, President
Wolfville Unit of UCW

Financial Information

Opening balance:	January 1, 2019	\$265.31
Income:	January–December 2019	\$340.00
	Donations	\$525.00
Closing Balance:	December 31, 2019	\$80.31
Donations:		
February 4	Coldest Night of the Year Walk	\$25.00
April 2	Valley Hospice in memory of Bob Wallace	\$200.00
May 7	OVUC – Sherbrooke Lake Camp	\$50.00
July 16	Kidney Foundation in memory of Ray Hynes	\$100.00
November 4	WAICC - Christmas Hampers.	\$150.00

6.4 Friday Women's Breakfast Group

The Women's Breakfast group met regularly on Friday mornings at 8:00 am from September to June. Approximately 20–27 ladies gather each week to share a meal, fellowship, discussion, laughter, prayer and music. Ladies of all denominations and the wider community are always welcome. Cheryl Manzer continues to spearhead the cooked breakfast with assistance from others.

There is a free will offering with money collected being donated primarily to the benevolent fund and some individual needs within the congregation.

This year we held a Blossom Tea in June which was well attended. Participants appeared in their finest outfits with hats and gloves to enjoy high tea and refreshments.

In December we hosted a Christmas breakfast with an invitation to the congregation. A large group filled all available tables and enjoyed a hearty breakfast. The Steeple Strummers provided lovely gathering Christmas music. Doug MacKinnon on guitar and Dale Griffiths on the organ provided a Christmas medley. Paula Rockwell sang two wonderful numbers. Four of the breakfast ladies recited a politically correct "T'was the Night Before Christmas".

Special thanks to our Custodian Doug MacKinnon for setting up for us each week and to our administrator for notifying the group of any cancellations or time changes.

Respectfully submitted,

Heather Hennigar

6.5 Wolfville and Area Inter-Church Council (WAICC)

In 2019, St John's Anglican Church, Parish of Cornwallis (Port Williams), officially resigned from WAICC. They are still on the Canning Council.

WAICC's biggest responsibilities are the Wolfville Area Food Bank and special needs requests. The Council also helps with school supplies and fees, local school breakfast programs, Christmas Hampers, and other community projects. The Anglican, Baptist, Roman Catholic and United churches as well as L'Arche take turns providing mid-week worship services at the Wolfville Elms and the Wolfville Nursing Home.

WAICC held:

- Week of Prayer for Christian Unity worship services at Manning Memorial Chapel (one led by Acadia Divinity College) and at Port Williams Baptist;
- A Lent series on death and dying;
- Its annual walk-with-the-cross and ecumenical worship on Good Friday, held this year at Wolfville Baptist;
- A vigil for those affected by the bombings in Sri Lanka,
- An annual general meeting with speaker Dr Harry Gardner; and
- A blessing of the animals worship in Willow Park.

Many thanks to everyone who supported WAICC's activities this past year!

Respectfully submitted,

Andy Pitter,
OVUC Lay Representative

6.6 Kentville, New Minas and Area Council of Churches (KNMACC)

Meetings are held every two months at 10:00 am from September to May.

Ecumenical Worship

- **Christian Unity Service:** January 27, held at St. James Anglican Church. No offering.
- **Good Friday Service:** Decided there will be no more ecumenical services since most churches have their own Good Friday services.
- **Blessing of The Grads/Family Picnic:** June 23, held at Northeast Kings Education Centre. Offering went to support the Breakfast program at NKEC.
- **Advent Service:** November 24, held at Kentville United Baptist Church. Theme: Peace. Offering: \$2,900 went to support the Fundy Food Bank.
- **Valley Foodgrains Bank Report:** Various projects are held throughout the year which raises money for the Foodgrains Bank and is matched by the government 4:1.
- **Fundy Food Bank:** In 2019, 753 families were served which breaks down to 6,504 individuals (1,867 children, 4,637 adults). Total food distributed 83,769 kg.
- **Christmas Hamper Program:** Registration got underway in mid October and continued in early December. This program is coordinated by the Salvation Army. 511 Christmas Hampers were processed.
- **Good Neighbour Energy Home Heating Program:** This program is also administrated by the Salvation Army with the funds being provided by the NS Power for clients who have qualified for financial assistance with their heat.

Respectfully submitted,

Sue Smith,
OVUC KNMACC Representative

6.7 Valley Foodgrains Bank Project

The Valley Foodgrains Bank Project (VFGBP) has been a multi-faith and community project since its inception. Churches in the area taking part in projects are Orchard Valley United, Berwick United, Woodville United, Kentville United Baptist, Bethany Baptist, St. James Anglican and Kings Presbyterian. The VFGBP works under the direction of the Canadian Foodgrains Bank (CFGB). The CFGB is a partnership of 15 churches and church-based agencies working to end global hunger by: supporting international programs to meet immediate food needs, reduce malnutrition, and achieve sustainable food security, influencing improvements in national and international policies that contribute to ending global hunger; and increasing and deepening the engagement of Canadians and to end global hunger.

Pumpkin Sales: \$575 was donated by the Kentville United Baptist Church from the sale of pumpkins, by the Youth Group. Pumpkins were donated by the Stirling Fruit Farms.

Fall Frozen Blueberry Sale: 45 boxes of frozen blueberries from Blueberry Acres were sold. Churches taking part were Orchard Valley United, Berwick United, Kentville United Baptist, Bethany Baptist, St James Anglican and Kings Presbyterian. Five pound boxes of frozen blueberries were sold for \$20, with \$4 going to the Canadian Foodgrains Bank. The second sale of the year will take place in February. A donation of \$250 was made by a member of Orchard Valley United. All donations are matched 4:1. This year, we were able to give a donation of \$1,000 to the Canadian Foodgrains Bank.

Respectfully submitted,

Jean Millett, Secretary-Treasurer
Valley Foodgrains Bank Project

6.8 Region 15 of the United Church of Canada

Regional Council 15 (comprised of Nova Scotia and Bermuda) is still getting organized and with this, the Region 15 staff are keeping very busy.

To learn more about the new structure, the responsibilities of staff and committees are located in the Region 15 “Governance Handbook”, which can be found on the Region 15 website (<https://ucceast.ca/regional-council-15/>) or their Facebook page (<https://www.facebook.com/pages/category/Religious-Organization/Region-15-829570333898265/>).

Six committees have been formed within Region 15, namely:

- Justice, Mission & Outreach Committee;
- Faith Formation & Leadership Development Committee;
- Communications Committee;
- Child, Youth & Young Adult Committee;
- Stewardship Committee; and
- Annual Meeting Planning Committee.

Volunteers are always welcome on any of these committees.

A representative of Region 15 would be happy to attend an event in our community of faith if we would like that to happen.

Orchard Valley currently has two representatives on the Regional Council 15, namely Carol Wooster and Valerie Mosher. Due to the size of our congregation, we are entitled to be represented on the Council by four individuals. Two more representatives will be recruited in early 2020.

Respectfully submitted,

Carol Wooster
OVUC Region 15 Representative

7. BOARD OF TRUSTEES

2019 Members: Harvey Gilmour (Chair)
 Nancy Handrigan (Secretary)
 Gary Dunfield (Treasurer)
 Ned Chase
 John Cochrane
 Bryan Draper
 Ian Godfrey
 Debbie Selig

It is my pleasure to report to the OVUC congregation.

OVUC Trustees oversee the preservation, investment strategy and allocation of funds bequeathed to, contributed to, and earned by, Orchard Valley United Church, its duties carried out according to direction from Church Council and the congregation.

During the year 2019 there were no changes in Trustee membership.

The Trustees met four times: March 18, May 20, October 30 and December 7.

Matters discussed were reports from the Investment Committee, periodic Trustee financial statements and updates, the role of the Trustees in land acquisition and in the proposed building project. Four of the meetings were held jointly with the Ad Hoc Facilities Committee.

Harvey Gilmour represents the Trustees on the Covenanter Committee, on Church Council and on the Ad Hoc Facilities Committee.

Respectfully submitted,

Harvey Gilmour, Chair
OVPC Board of Trustees

ANNUAL CONGREGATIONAL MEETING MINUTES, MARCH 10, 2019

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ORCHARD VALLEY PASTORAL CHARGE
Annual Congregational Meeting
March 10, 2019

1. **Call to Order:**
 - Jane McDonald welcomed the congregation and invited Rev. Don Sellsted to open with a prayer at 12:20 pm.
2. **Opening Prayer:**
 - Rev. Don Sellsted shared an opening prayer.
3. **Motion:**
MOTION: That adherents be granted voting privileges for this meeting.
Moved: Christina Macdonald **Seconded:** Gary Dunfield **CARRIED**
4. **Approval of Agenda:**
MOTION: To approve the agenda as circulated.
Moved: Susan Cater **Seconded:** John Foote **CARRIED**
5. **Approval of Minutes of Annual Congregational Meeting:**
MOTION: To approve the minutes of the 2018 Annual Congregational Meeting
Moved: Cecil White **Seconded:** Carol Wooster **CARRIED**
6. **Approval of Minutes of Other 2018 Congregational Minutes:**
MOTION: To approve the minutes of the other 2018 Congregational Meetings
Moved: Bruce Tymchuk **Seconded:** Judy Gilmour **CARRIED**
7. **Correspondence:**
 - None
8. **Memorials and Moment of Silence:**

Rev. Sellsted offered a prayer in memory of those members who died in 2018 and Jane McDonald read the names of the deceased and held a moment of silence.
9. **Committee Reports:**
 - a. Christian Development
 - b. Communications
 - c. Congregational Life
 - d. Covenanter Church – typo Rev. Ivan Norton, not Sellsted
 - e. Finance
 - f. Ministry and Personnel
 - g. Outreach
 - h. Pastoral Care
 - i. Property
 - j. Stewardship

- k. Worship
- l. Orchard Valley Men's Group
- m. Orchard Valley UCW (OV-UCW)
- n. Wolfville UCW (UCW-W)
- o. Friday Women's Breakfast Group
- p. Wolfville Area Inter-Church Council (WAICC)
- q. Kentville New Minas and Area Council of Churches (KNMACC)
- r. Valley Foodgrains Bank Project
- s. Region 15
- t. Board of Trustees

Jane McDonald thanked everyone for their extraordinary volunteer work for these committees.

MOTION: To accept the submitted reports as presented with the correction of one typo noted above (Covenanter report).

Moved: Norma Mailman **Seconded:** Dave Murphy **CARRIED**

10. Financial Statements:

a. Operating Fund – Financial Statement for 2018

MOTION: To accept the operating fund financial statements for 2018 as presented.

Moved: Bill Simpson **Seconded:** Peter Dekker **CARRIED**

b. Trust Fund – Financial Statement for 2018

There was discussion around the Manse fund. The Council will investigate through the Region the feasibility of releasing the funds from externally restricted funds.

MOTION: To accept the Trust Fund statements for 2018 as presented.

Moved: Gary Dunfield **Seconded:** Harvey Gilmour **CARRIED**

11. Budgets:

a. Operating Fund – Budget 2019:

A question was asked about the salary and expenses related to the proposed part-time ministry staff being included in the proposed budget. At this time these estimated costs cannot be included as they will be negotiated by the Search Committee with the proposed candidate. When their work is completed, those decisions will be brought to the congregation for approval. At that time, the budget will be adjusted.

MOTION: To approve the 2019 operating fund budget as presented.

Moved: Bill Simpson **Seconded:** Cecil White **CARRIED**

b. Covenanter Church Committee – Budget 2019

MOTION: To approve the 2019 budget of the Covenanter Church Committee as presented.

Moved: Betty Curry **Seconded:** Dorothy Robbins **CARRIED**

12. New Business:

a. Affirming Process:

Rev. Sellsted outlined the process congregations undergo in order to declare that they are an "Affirming Church". An invitation was made to members of the congregation for volunteers who would be interested in participating in this process.

MOTION: To approve OVUC's investigation of becoming an affirming church.

Moved: Rev. Don Sellsted **Seconded:** Bruce Tymchuk **CARRIED**

b. Nominating Report:

Gary Dunfield presented the Nominating Report and encouraged nominations for the Vice-Chair of Council and two Region 15 Representatives. Editorial changes were made to the existing membership to remove Christina Macdonald from Worship Committee and Sarah Trask from Outreach Committee, as they have agreed to take on other tasks. Carol Wooster and Susan Cater volunteered as Region 15 Council Representatives. Susan Cater has graciously agreed to try the position of Vice-Chair.

MOTION: To accept the Committee membership as presented with the deletions and additions noted above.

Moved: Gary Dunfield **Seconded:** Marion Buchan **CARRIED**

c. Report from Facilities Committee:

Harvey Gilmour presented the proposed gift of adjacent land from B.D. Stevens; a new environmental assessment of the current property will be arranged.

MOTION: To approve the general directions of the report as presented.

Moved: Harvey Gilmour **Seconded:** Chris Seymour **CARRIED**

13. Clergy's Report:

Rev Sellsted noted his report in the circulated package and received a standing ovation from the congregation as a continued welcome to him and Cheryl.

MOTION: To approve the Independent practitioners review engagement of Kelly Coombs.

Moved: Bill Simpson **Seconded:** Carol Wooster **CARRIED**

14. Closing Prayer:

- Rev Sellsted offered a closing prayer.

15. Benediction & Adjournment

- Rev Sellsted offered a benediction.

MOTION: To adjourn the 2019 Annual Congregational Meeting.

Moved: Bruce Tymchuk

Meeting adjourned at 1:45 pm.

Nancy Handrigan, Secretary

ORCHARD VALLEY PASTORAL CHARGE
Roll of the Annual Congregational Meeting
March 10, 2019

Attendance: 75

Vicky Austin	Norma Mailman
Jeanette Bartlett	Cheryl Manzer
Heather Bishop	Mary Marshall
Marion Buchan	Irma Maxwell
Vera Burke	Judy Maxwell
Hilda Burton	Elaine Maynard-Lloyd
Susan Cater	Jane McDonald
Eleanor Chase	Jean Millett
Ned Chase	Valerie Mosher
Anne Clattenburg	David Murphy
Richard Clattenburg	Peter Oleskevich
Betty Curry	Andrea Purvis
Peter Dekker	Edna Roach
Sylvia Delisle	Dorothy Robbins
Gary Dunfield	Betty Rockwell
John Foote	Debbie Selig
Linda Foote	Cheryl Sellsted
Pat Foote	Rev Don Sellsted
Sheila Francis	Chris Seymour
Helen Gill	Helen Seymour
Harvey Gilmour	J. "Bill" Simpson
Judy Gilmour	Bruce Smith
Ian Godfrey	Peggy Smith
Pat Godfrey	Sue Smith
Rebecca Godfrey	Scott Sweatman
Gail Gordon	Susanne Sweatman
Nancy Handrigan	Linda Swindells
Jean Illingworth	Elsie Swinimer
Sylvia Jacquard	David Tracy
Hazel Leiper	Lois Tracy
Mel Leiper	Sandra Tremblett
Dale Lemmon	Bruce Tymchuk
Evangeline Leslie	Joy Waterbury
Dale MacArthur	Cecil White
Christina Macdonald	Joan White
Del MacInnes	Carol Wooster
Elisabeth Macmillan	Cay Wynn

FINANCIAL STATEMENTS – OVPC OPERATING FUND

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Kelly Coombs CPA Inc.

Orchard Valley Pastoral Charge

Financial Statements

December 31, 2019

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Orchard Valley Pastoral Charge

Statements of Operations and Changes in Net Assets

Year Ended December 31

	2019 Budget	2019 Actual	2018 Actual
Revenue			
Offerings	\$ 159,184	\$ 157,234	\$ 155,095
Mission and service – Congregation	30,000	31,387	29,556
Mission and service – United Church Women			500
Fundraising	6,200	6,826	7,590
Rental		400	600
United Church Men	3,000	3,000	3,000
United Church Women			1,156
Miscellaneous	400		2,625
	<u>198,784</u>	<u>198,847</u>	<u>200,122</u>
Expenditures			
Administrative (Page 9)	33,184	30,217	44,990
Committees (Page 9)	54,100	57,730	56,097
Ministry and personnel (Page 10)	171,300	161,864	168,739
Property (Page 10)	40,200	37,990	35,018
	<u>298,784</u>	<u>287,801</u>	<u>304,844</u>
Deficiency of revenue over expenses	<u>(100,000)</u>	<u>(88,954)</u>	<u>(104,722)</u>
Transfers from Orchard Valley Pastoral Charge Trust Funds:			
Designated for operations	100,000	116,706	108,329
Mission and service		5,395	6,752
Bursary			
	<u>100,000</u>	<u>122,101</u>	<u>115,081</u>
Change in Net Assets	<u>\$ Nil</u>	33,147	10,359
Net assets, beginning of year		<u>90,659</u>	<u>80,300</u>
Net assets, end of year		<u>\$ 123,806</u>	<u>\$ 90,659</u>

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge Statement of Financial Position

December 31

	<u>2019</u>	<u>2018</u>
Assets		
Current		
Cash	\$ 38,624	\$ 26,390
Harmonized sales tax receivable	3,177	3,754
Prepays	2,078	3,298
Due from Orchard Valley Pastoral Charge Trust Funds (Note 3)	<u>79,476</u>	<u>58,185</u>
	123,355	91,627
Equipment (Note 4)	8,060	8,447
Funds held in trust (Note 5)	<u>21,871</u>	<u>20,905</u>
	<u>\$ 153,286</u>	<u>\$ 120,979</u>
Liabilities		
Current		
Payables and accruals (Note 6)	\$ 7,609	\$ 9,415
Funds held in trust (Note 5)	<u>21,871</u>	<u>20,905</u>
	29,480	30,320
Net assets	<u>123,806</u>	<u>90,659</u>
	<u>\$ 153,286</u>	<u>\$ 120,979</u>

On behalf of the Board

Director

Director

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge Statement of Cash Flows

Year Ended December 31

2019

2018

Increase (decrease) in cash and cash equivalents

Operating

Deficiency of revenue over expenses	\$ (88,954)	\$ (104,722)
Amortization	<u>1,966</u>	<u>1,522</u>
	(86,988)	(103,200)
Change in non-cash working capital:		
Harmonized sales tax receivable	577	(439)
Prepays	1,220	(678)
Payables and accruals	<u>(1,806)</u>	<u>7</u>
	(86,997)	(104,310)

Financing

Transfers from Orchard Valley Pastoral Charge Trust Funds	<u>122,101</u>	<u>115,081</u>
---	----------------	----------------

Investing

Advances to Orchard Valley Pastoral Charge Trust Funds	(21,291)	(10,096)
Purchase of equipment	<u>(1,579)</u>	<u>(5,375)</u>
	(22,870)	(15,471)

Net increase (decrease) in cash and cash equivalents 12,234 (4,700)

Cash and cash equivalents,

Beginning of year	<u>26,390</u>	<u>31,090</u>
End of year	\$ <u>38,624</u>	\$ <u>26,390</u>

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge

Notes to the Financial Statements

December 31, 2019

1. Nature of operations

Effective July 1, 2012, the Orchard Valley Pastoral Charge was formed to effect the amalgamation of four United Church of Canada Pastoral Charges located in Eastern Kings County Nova Scotia.

These financial statements reflect the activities related to the operations of Orchard Valley Pastoral Charge. The activities of the Trustees Fund managed by the Orchard Valley Pastoral Charge are not included in these financial statements and are reported in separate financial statements.

2. Summary of significant accounting policies

These financial statements were prepared in accordance with the Canadian accounting standards for not-for-profit organizations in Part III of the *CPA Canada Handbook* and include the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less. Bank borrowings are considered to be financing activities.

Equipment

Equipment is accounted for at cost and amortized on the basis of their useful life using the following methods and rates:

Fixtures and equipment	20% Declining balance
Computer equipment	30% Declining balance

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The organization subsequently measures all of its financial assets and financial liabilities at amortized cost.

Amortized cost is the amount at which a financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortization of any difference between that initial amount and the maturity amount, and minus any reduction for impairment.

Financial assets measured at amortized cost include cash and cash equivalents, and receivables.

Orchard Valley Pastoral Charge Notes to the Financial Statements

December 31, 2019

2. Summary of significant accounting policies (continued)

Financial instruments (continued)

Financial liabilities measured at amortized cost include accounts payable and accruals.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the impairment provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net income.

Revenue recognition

Orchard Valley Pastoral Charge follows the deferral method of accounting for contributions. Contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized when the services have been provided.

Volunteers contribute significant hours to assist Orchard Valley Pastoral Charge in carrying out its activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in net revenues and expenditures in the period in which they become known. Actual results could differ from these estimates.

3. Due from/to Orchard Valley Pastoral Charge – Trust Funds

	<u>2019</u>	<u>2018</u>
Due from Trust Funds	\$ <u>79,476</u>	\$ <u>58,185</u>

The balance represents the portion of income earned on investments held in Trust Funds which is designated for allocation to operating and to mission and services, and the refundable portion of Harmonized Sales Tax on the Trust Funds expenses for 2019.

Orchard Valley Pastoral Charge Notes to the Financial Statements

December 31, 2019

4. Fixtures and Equipment	<u>2019</u>		<u>2018</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Fixtures and equipment	\$ 14,399	\$ 7,546	\$ 6,853
Computer equipment	<u>2,937</u>	<u>1,730</u>	<u>1,207</u>
	<u>\$ 17,336</u>	<u>\$ 9,276</u>	<u>\$ 8,060</u>

5. Funds held in trust	<u>2019</u>	<u>2018</u>
Benevolent fund	\$ 9,936	\$ 9,105
Camp Sponsorship Fund	<u>1,602</u>	
Christmas Hamper Fund	<u>74</u>	
Funds designated for audio/visual	<u>727</u>	754
Meet Your Feet Program	<u>2,504</u>	2,449
Heritage Fund (Page 11)	<u>6,396</u>	8,009
Seekers Youth Group	<u>632</u>	<u>588</u>
	<u>\$ 21,871</u>	<u>\$ 20,905</u>

6. Payables and accruals	<u>2019</u>	<u>2018</u>
Payables	\$ 2,214	\$ 2,663
Mission and Service – United Church of Canada	<u>5,395</u>	<u>6,752</u>
	<u>\$ 7,609</u>	<u>\$ 9,415</u>

7. Budget Amounts

The 2019 budget amounts on the Statement of Revenues and Expenditures and the Schedules to the Financial Statements are presented for information purposes only, are unaudited and not covered by the review report of Kelly Coombs CPA Inc.

Orchard Valley Pastoral Charge Notes to the Financial Statements

December 31, 2019

8. Financial instruments

The Organization is exposed to various risks through its financial instruments. The following analysis presents the Organizations exposure to significant risk at the reporting date, December 31, 2019.

Credit risk

The Organization is exposed to credit risk with respect to its receivables.

Liquidity risk

The Organization is exposed to liquidity risk with respect to its payables.

Draft For Discussion
Purposes Only

Orchard Valley Pastoral Charge Schedule of Expenses

Year Ended December 31

Administrative

	2019 Budget	2019 Actual	2018 Actual
Interest and bank charges	\$ 2,000	\$ 1,626	\$ 1,732
Miscellaneous	2,500	1,872	4,221
Moving expenses			15,324
Office	5,000	4,557	4,916
Presbytery and conference fees	16,384	16,382	12,225
Professional fees	4,300	4,031	4,031
Travel	3,000	1,749	2,541
	<u>\$ 33,184</u>	<u>\$ 30,217</u>	<u>\$ 44,990</u>

Committees

	2019 Budget	2019 Actual	2018 Actual
Communication	\$ 100	\$ 306	64
Congregational life	1,300	606	828
Christian development	2,200	1,100	1,988
Ministry and personnel	200	452	225
Mission and Service	30,000	36,782	36,808
Music and worship	5,500	7,273	4,458
Outreach	6,000	3,811	2,440
Outreach – S.L.C. renovation	3,000	3,000	3,000
Outreach – Refugee assistance	2,500	2,500	2,500
Pastoral Care, net of income allocation of \$1,818 (2018 \$1,945)	1,000	(783)	223
Search Committee	1,000	555	2,248
Stewardship	1,300	2,128	1,315
	<u>\$ 54,100</u>	<u>\$ 57,730</u>	<u>\$ 56,097</u>

Orchard Valley Pastoral Charge Schedule of Expenses

Year Ended December 31

Ministry and personnel

	2019 Budget	2019 Actual	2018 Actual
CPP and EI expense	\$ 8,300	\$ 8,278	\$ 9,297
Church pension and group insurance	16,900	16,487	11,572
Continuing education and book allowance	4,600	2,872	1,331
Honorariums	6,000	6,000	6,000
Contract Musician	3,500	3,435	3,003
Lay salaries	76,000	68,788	73,518
Minister's salary and housing	56,000	56,004	64,018
	<u>\$ 171,300</u>	<u>\$ 161,864</u>	<u>\$ 168,739</u>

Property

	2019 Budget	2019 Actual	2018 Actual
Amortization	\$ 1,500	\$ 1,966	\$ 1,522
Defibrillator training			630
Insurance	4,000	3,035	3,705
Maintenance and repairs	4,000	2,843	3,363
Miscellaneous and emergency funds	1,000	752	
Photocopier leases and fees	3,300	3,489	2,967
Security systems	900	772	397
Snow removal and lawn care	8,000	7,005	6,412
Storage	700	645	645
Telephone	7,800	7,665	6,454
Utilities	9,000	9,818	8,923
	<u>\$ 40,200</u>	<u>\$ 37,990</u>	<u>\$ 35,018</u>

Orchard Valley Pastoral Charge Schedule of Receipts and Disbursements – Heritage Fund

Year Ended December 31

Heritage Fund	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ <u>8,009</u>	\$ <u>10,980</u>
Receipts		
Sales	3,584	2,550
Donations	<u>12,882</u>	<u>7,407</u>
	<u>16,466</u>	<u>9,957</u>
Disbursements		
Donations		350
Honorariums	200	100
Insurance	857	850
Maintenance	2,686	8,287
Ministers	1,240	1,159
Miscellaneous	140	327
Music	850	675
Office	57	552
Printing	1,489	
Property tax	152	147
Service charges	36	90
Utilities	<u>372</u>	<u>391</u>
	<u>8,079</u>	<u>12,928</u>
	16,396	8,009
Transfer to Orchard Valley Pastoral Charge Trust Funds Heritage Reserve Fund	(10,000)	
Transfer from Orchard Valley Pastoral Charge Trust Funds Enid Kelly Fund	2,075	5,269
Transfer to Orchard Valley Pastoral Charge Trust Funds Heritage Reserve Fund	<u>(2,075)</u>	<u>(5,269)</u>
Balance, end of year	\$ <u>6,396</u>	\$ <u>8,009</u>

This schedule does not include Heritage Trust Funds held by the Orchard Valley Pastoral Charge – Trust Funds that are reported on in those financial statements.

FINANCIAL STATEMENTS – OVPC TRUST FUNDS

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Kelly Coombs CPA Inc.

Orchard Valley Pastoral Charge – Trust Funds

Financial Statements

December 31, 2019

Draft For Discussion
Purposes Only

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Draft For Discussion
Purposes Only

Orchard Valley Pastoral Charge – Trust Funds

Statement of Operations

Year Ended December 31

	<u>Unrestricted Funds</u>	<u>Restricted Fund</u>	<u>Total 2019</u>	<u>Total 2018</u>
Revenue				
Chipman Estate	\$ 90,530		\$ 90,530	\$ 83,129
Donations		\$ 7,607	7,607	4,571
Investment income	10,054	65,825	75,879	70,581
Capital gains distributions		3,390	3,390	22,556
Gain (loss) on disposal of investments	(77)		(77)	138,533
Change in unrealized gains on investments	<u>5,472</u>	<u>95,886</u>	<u>101,358</u>	<u>(267,015)</u>
	<u>105,979</u>	<u>172,708</u>	<u>278,687</u>	<u>52,355</u>
Expenses				
Bursary	1,500		1,500	11,500
Investment fees	2,045	18,020	20,065	25,418
Office and miscellaneous	154		154	148
Professional fees	<u>4,240</u>		<u>4,240</u>	<u>4,031</u>
	<u>7,939</u>	<u>18,020</u>	<u>25,959</u>	<u>41,097</u>
Excess of revenue over expenses	\$ <u>98,040</u>	\$ <u>154,688</u>	\$ <u>252,728</u>	\$ <u>11,258</u>

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge – Trust Funds

Statement of Changes in Net Assets

Year Ended December 31

	Unrestricted Funds	Externally Restricted Funds	Internally Restricted Funds	Total 2019	Total 2018
Net assets, beginning of year	\$ 884,079	\$ 1,533,706	\$ 1,036,424	\$ 3,454,209	\$ 3,558,032
Excess of revenues over expenses	98,040	92,956	61,732	252,728	11,258
Interfund transfers (Note 7)	1,179	(1,179)			
Income distribution to operating:					
General	(90,530)	(22,202)	(3,974)	(116,706)	(108,329)
Mission & Service		(3,000)	(2,395)	(5,395)	(6,752)
Transfers from Enid Kelly Fund to operating		(2,075)		(2,075)	(5,269)
Transfer to Covenanter Heritage Fund from operating		12,075		12,075	5,269
Net assets, end of year	\$ 892,768	\$ 1,610,281	\$ 1,091,787	\$ 3,594,836	\$ 3,454,209

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge – Trust Funds Statement of Financial Position

December 31

	Unrestricted Fund	Restricted Fund	Total 2019	Total 2018
Assets				
Current				
Cash	\$ 63,980		\$ 63,980	\$ 35,810
Inter-fund receivable		\$ 13,486	13,486	27,034
	<u>63,980</u>	<u>13,486</u>	<u>77,466</u>	<u>62,844</u>
Long-term investments (Note 3)	283,749	2,688,582	2,972,331	2,838,583
Property (Note 4)	<u>638,001</u>		<u>638,001</u>	<u>638,001</u>
	<u>\$ 985,730</u>	<u>\$ 2,702,068</u>	<u>\$ 3,687,798</u>	<u>\$ 3,539,428</u>
Liabilities				
Current				
Inter-fund payable	\$ 13,486		\$ 13,486	\$ 27,034
Due to Orchard Valley Pastoral Charge	<u>79,476</u>		<u>79,476</u>	<u>58,185</u>
	<u>92,962</u>		<u>92,962</u>	<u>85,219</u>
Fund Balances				
Unrestricted	892,768		892,768	884,079
Externally restricted funds		\$ 1,610,281	1,610,281	1,533,706
Internally restricted funds		<u>1,091,787</u>	<u>1,091,787</u>	<u>1,036,424</u>
	<u>892,768</u>	<u>2,702,068</u>	<u>3,594,836</u>	<u>3,454,209</u>
	<u>\$ 985,730</u>	<u>\$ 2,702,068</u>	<u>\$ 3,687,798</u>	<u>\$ 3,539,428</u>

On behalf of the Board

Director

Director

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge – Trust Funds

Statement of Cash Flows

Year Ended December 31 2019 2018

Increase (decrease) in cash and cash equivalents

Operating

Excess (deficiency) of revenue over expenditures		
Unrestricted	\$ 98,040	\$ 53,487
Restricted	154,688	(42,229)
Change in unrealized loss (gains) on investments		
Unrestricted	(5,472)	37,336
Restricted	(95,886)	229,679
Loss (gain) on disposal of investments		
Unrestricted	77	(14,063)
Restricted		(124,470)
Change in non-cash operating working capital:		
Increase in amounts due to Orchard Valley Pastoral Charge	21,291	10,096
	<u>172,738</u>	<u>149,836</u>

Financing

Transfer to operating	(122,101)	(115,081)
Transfer from Enid Kelly Trust to operating	(2,075)	(5,269)
Transfer to Covenanter Heritage Trust from operating	12,075	5,269
	<u>(112,101)</u>	<u>(115,081)</u>

Investing

Proceeds from sale of investments	1,268,670	1,701,175
Purchase of investments	(1,301,137)	(1,756,782)
	<u>(32,467)</u>	<u>(55,607)</u>

Net increase (decrease) in cash and cash equivalents 28,170 (20,852)

Cash and cash equivalents

Beginning of year	35,810	56,662
End of year	<u>\$ 63,980</u>	<u>\$ 35,810</u>

See accompanying notes to the financial statements.

Orchard Valley Pastoral Charge – Trust Funds

Notes to the Financial Statements

December 31, 2019

1. Purpose of the Organization

Effective July 1, 2012, the Orchard Valley Pastoral Charge was formed to affect the amalgamation of four United Church of Canada Pastoral charges Located in Eastern Kings County Nova Scotia.

These financial statements reflect the activities related to the Trust Funds held by the Orchard Valley Pastoral Charge. The other operating activities of the Orchard Valley Pastoral Charge are not included in these financial statements and are reported in separate financial statements.

2. Summary of significant accounting policies

The organization's financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Fund accounting

The Unrestricted Fund accounts are for the organization's program delivery and administrative activities. This fund reports unrestricted resources.

Restricted contributions and resources and internally restricted resources are reported in the Restricted Funds.

Revenue recognition

Orchard Valley Pastoral Charge-Trust Funds follows the restricted fund method of accounting for contributions.

Restricted contributions are recognized in the fund corresponding to the purpose for which they were contributed. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue of the appropriate fund when received or receivable if the amount to be received can reasonably be estimated and collection is reasonably assured.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less. Bank borrowings are considered to be financing activities. Cash and cash equivalents held with an investment broker are considered investments.

Orchard Valley Pastoral Charge – Trust Funds

Notes to the Financial Statements

December 31, 2019

2. Summary of significant accounting policies (continued)

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The organization subsequently measures all of its financial assets and financial liabilities at amortized cost, except for investments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net revenues and expenditures in the period the changes occur.

Amortized cost is the amount at which a financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortization of any difference between that initial amount and the maturity amount, and minus any reduction for impairment.

Financial assets measured at amortized cost include cash and cash equivalents and receivables.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and long-term debt.

Financial assets measured at fair value include investments. The fair values of investments are determined by reference to the latest closing transactional net asset value of each investment.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the impairment provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net revenues and expenditures.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and adjustments necessary are reported in net revenues and expenditures in the period in which they become known. Actual results could differ from these estimates.

Orchard Valley Pastoral Charge – Trust Funds

Notes to the Financial Statements

December 31, 2019

3. Investments measured at fair value

	<u>2019</u>	<u>2018</u>
Unrestricted		
Cash equivalents	\$ 26,702	\$ 40,130
Guaranteed investment certificate	21,225	20,539
Mutual funds:		
Fixed income	111,034	112,877
Equities	116,141	114,813
Common shares	8,647	7,128
	<u>283,749</u>	<u>295,487</u>
Restricted		
Cash equivalents	637,689	610,620
Guaranteed investment certificate	293,342	282,364
Bonds	7,900	7,900
Mutual funds:		
Fixed income	935,249	901,606
Equities	478,218	430,165
Preferred shares	265,861	75,319
Common shares	70,323	235,122
	<u>2,688,582</u>	<u>2,543,096</u>
Balance, end of year	<u>\$ 2,972,331</u>	<u>\$ 2,838,583</u>

4. Property at cost

	<u>2019</u>	<u>2018</u>
Grand Pre Covenant property	\$ 214,000	\$ 214,000
New Minas property	424,000	424,000
Lower Horton Cemetery	1	1
	<u>\$ 638,001</u>	<u>\$ 638,001</u>

Properties were transferred at their carrying values from the accounts of Orchard Valley Pastoral Charge in 2013. These assets are not being amortized.

Orchard Valley Pastoral Charge – Trust Funds

Notes to the Financial Statements

December 31, 2019

5. Externally restricted funds

	<u>2019</u>	<u>2018</u>
Allan	\$ 3,828	\$ 3,735
Bayne	1,432	1,361
Covenanter:		
Heritage Fund Reserve	63,681	48,421
Enid Kelly Memorial Fund	22,717	23,620
Maritime Conference Financial Services Bond A	4,400	4,400
Maritime Conference Financial Services Bond B	3,500	3,500
AK Forsythe	255,615	249,394
E Forsythe	544,129	530,888
Leslie:		
Principal	49,406	48,204
Income	74,181	69,272
MacKay:		
Mission and service	102,750	93,440
Operating	102,750	93,440
Sullivan	40,774	39,782
Manse	341,118	324,249
	<u>\$ 1,610,281</u>	<u>\$ 1,533,706</u>

6. Internally restricted funds

	<u>2019</u>	<u>2018</u>
Building	\$ 830,261	\$ 782,289
Dewis	181,276	176,864
Duncan	25,967	25,336
Harris	33,792	32,970
Memorial	20,491	18,965
	<u>\$ 1,091,787</u>	<u>\$ 1,036,424</u>

7. Internally restricted net assets

During the year \$1,179 (2018 - \$1,046) was transferred from net assets restricted to unrestricted net assets, for payment of bursaries.

Orchard Valley Pastoral Charge – Trust Funds

Notes to the Financial Statements

December 31, 2019

8. Financial instruments

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposures and concentrations at December 31, 2019.

Market risk

Market risk is the risk that fair value or expected future cash flows of a financial instrument will fluctuate because of changes in the market prices. Market risk comprise three types of risk: currency risk, interest rate risk, and other price risk. The organization is mainly exposed to interest rate risk and other price risk.

i) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognized at the reporting date, whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The organization is also exposed to earnings volatility on floating rate instruments. There was no significant change in exposure from the year prior.

ii) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk through its investments quoted in an active market.

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OPERATING BUDGETS

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ORCHARD VALLEY PASTORAL CHARGE
2020 Proposed Budget

	Actual 2019	2019 Budget	2020 Proposed Budget
REVENUE			
Envelopes - General	\$ 147,567	\$ 146,600	\$ 149,114
Loose Offering	4,962	4,784	4,800
Anniversary	270	200	300
Easter	1,915	2,300	2,300
Thanksgiving	605	2,300	600
Christmas	1,915	3,000	2,000
M&S - Congregation	31,387	30,000	30,000
Total Offering	188,621	189,184	189,114
 Fundraising - Mens Group	 3,000	 3,000	 4,000
Fundraising - Memorial Tree	1,955	2,200	2,200
Fundraising - Stewardship	4,871	4,000	5,500
Other Revenue	400	400	-
Total Revenue	198,847	198,784	200,814
EXPENSES			
Administrative			
Office	4,557	5,000	5,000
Miscellaneous	1,872	2,500	2,000
Review Engagement Report	4,031	4,300	4,300
United Church Assessment	16,382	16,384	16,383
Service Charges	1,626	2,000	1,800
Travel	1,749	3,000	2,500
Total Administrative	30,217	33,184	31,983
Committees			
Affirming Committee	250	-	800
Communication	306	100	200
Congregational Life	606	1,300	1,300
Christian Development	1,100	2,200	2,200
Ministry & Personnel	452	200	300
Music & Worship			
Music Supplies	1,295	1,100	1,840
Music Honorariums	1,550	1,800	2,175
Pulpit Supply	1,684	1,500	1,735
Worship Supplies	2,744	1,100	800
	7,273	5,500	6,550
M&S - Congregation	31,387	30,000	30,000
Outreach - General	3,811	6,000	6,000
Outreach - SLC Renovations	3,000	3,000	3,000
Outreach - Refugee Assistance	2,500	2,500	-
Pastoral Care	(783)	1,000	1,500
Search Committee	305	1,000	1,000
Stewardship	2,128	1,000	2,200
Total Committees	52,335	54,100	55,050

	Actual 2019	2019 Budget	2020 Proposed Budget
Property			
Amortization	1,770	1,500	1,800
Electricity	9,712	8,800	9,800
Insurance	3,035	4,000	3,400
Maintenance	2,842	4,000	3,500
Miscellaneous & Emergency Funds	752	1,000	1,000
Photocopier Leases & Expenses	3,490	3,300	3,500
Security Systems	772	900	800
Snow Removal / Lawn Care	7,005	8,000	8,000
Storage	645	700	650
Telephone & Internet	7,665	7,800	7,800
Water & Sewer	106	200	175
Total Property	<u>37,794</u>	<u>40,200</u>	<u>40,425</u>
Salary & Salary Related			
Ministers' Salaries	56,004	56,000	57,720
Salaries - Other	65,823	76,000	75,764
Contract Labour - Miscellaneous	2,965	-	-
Contract Musician	3,435	3,500	3,630
Canada Pension	5,391	5,350	6,292
Church Pension	9,863	10,100	10,060
Employment Insurance	2,887	2,950	2,960
Group Benefits	6,624	6,800	7,430
Continuing Education & Professional Development	2,872	4,600	3,500
Honorariums	6,000	6,000	6,000
Total Salary Related	<u>161,864</u>	<u>171,300</u>	<u>173,356</u>
Total Expenses	<u>282,210</u>	<u>298,784</u>	<u>300,814</u>
Deficiency of Operating Revenue Over Expenses	- 83,363	- 100,000	- 100,000
Transfer of Trust Revenue for Operations	<u>100,010</u>	<u>100,000</u>	<u>100,000</u>
INCREASE IN NET ASSETS	<u>16,647</u>	<u>\$ -</u>	<u>\$ -</u>
Net Assets Beginning of Year	<u>90,659</u>		
NET ASSETS END OF YEAR	<u>\$ 107,306</u>		

Budget 2020 for Covenanter Heritage Fund

Income

CD's, books, card	300
Cookbooks	1,000
Church offerings	3,000
Kirkin' o' the Tartan	600
Old box donations	200
Other donations	500
Weddings	300
Memorials	100
Christmas Eve Service	<u>1,000</u>
	<u>\$7,000</u>

Expenditures

Custodian Honoraria	400
Custodian Weddings	200
Custodian Special	200
Lawn Care	500
Graveyard Maintenance	200
Heating & Electricity	400
Repair & Maintenance	425
Portable Toilet Rental	400
Bank Charges	100
Sewer Frontage Tax	150
Miscellaneous	300
Ministry Personnel	1,300
Summer Organists	675
Bookkeeping Supplies	50
Petty Cash	100
Outreach	300
Covenanter Insurance	900
Large Expense	<u>200</u>
	<u>\$7,000</u>

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NOMINATING REPORT

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To be provided during the
Annual Congregational Meeting

