

COVENANTER COMMITTEE MEETING
Orchard Valley United Church, New Minas, NS
March 19, 2019

Ernie Draper chaired the meeting and John Burdock acted as secretary.

Attendance: Ernie Draper, Dorothy Robbins, Betty Curry, Jim Keech, Harvey Gilmour, Rev. Don Sellsted. **Regrets:** Beth Crosby.

The Chair called the meeting to order at 10:05 am and a prayer was offered.

Agenda

Motion to approve the Agenda: Harvey Gilmour / John Burdock **CARRIED**

Minutes

The February minutes were reviewed.

Motion to approve Minutes of February 12, 2019: Dorothy Robbins / Jim Keech **CARRIED**

Correspondence

- No new correspondence

Treasurers Report

- Betty Curry submitted the report and it was reviewed (scanned and attached to Minutes).
Bank balance, February 1, 2019 - \$12,983.15
Reconciled Bank balance, February 28, 2019 - \$12,777.29

Motion to accept the Treasurer's Report as presented: Jim Keech / Harvey Gilmour **CARRIED**

Building Co-ordinators Report:

Jim Keech submitted the report (attached to minutes).

- Jim recently had problems locking the front door. He and Arnold Keddy looked at it and found the sill has swelled. Arnold managed to lock the door and will repair at no cost.
- Quotes had been received to repair the tower roof. They have ranged from \$38,000 to \$50,000. He is to arrange with Jamie Parker to obtain some drone photographs of the tower to determine what the actual condition of the roof is, before we decide to proceed with any repair.
- Jim is to contact a few more people regarding landscaping and lawn maintenance.
- Jim is also going to look into the cost of replacing the first three rows of shingles on the main roof, as well as the cost of a moss removal spray.

Motion to accept the Building Coordinator's Report: Jim Keech / Dorothy Robbins **CARRIED**

Old Business

- **Memorial Book** - Jim, Beth and Dorothy presented proposed additions to the Memorial Book. These were discussed and final amendments were agreed upon by all.
- **Summer Services** – Jim indicated all but two dates have been confirmed at this point (July 7th and 21st). Don suggested Jim approach Rhonda Schofield, who is currently a student at AST.
- **Weddings** - Ernie advised we had one wedding confirmed so far (S. Carbyn – May 9th). He has received another application (Sowerby – November 2nd) and has had initial contact from Jessica McKay for a possible date of July 6th. He will provide further details as they are available.
- **Lawn Maintenance** – Covered under Building Coordinator report.

New Business

- None

Adjournment was moved by Dorothy Robbins.

Next meeting: Tuesday, April 16, 2019 at Orchard Valley United Church at 10:00 am.

Orchard Valley U C Heritage Fund

General Journal 01/02/2019 to 28/02/2019

Printed On: 27/02/2019

		Account Number	Account Description	Debits	Credits
08/02/2019	J10	336, NS Power			
		1030	Heritage Fund Bank Account	-	58.46
		1220	HST Refund due from OVPC	3.96	-
		5670	Electricity and Heating	54.50	-
28/02/2019	J11	Petty CASH, stamps-Dorothy			
		1040	Petty Cash Account	-	10.35
		1220	HST Refund due from OVPC	0.67	-
		5690	Book Keeping Costs	9.68	-
12/02/2019	J12	337, Petty Cash			
		1030	Heritage Fund Bank Account	-	50.00
		1040	Petty Cash Account	50.00	-
11/02/2019	J13	deposit4, Balane Grant (doors) Offetris via OVUC			
		1030	Heritage Fund Bank Account	379.40	-
		4465	Grants	-	69.40
		4410	Covenanter Envelopes / Offerings	-	310.00
08/02/2019	J14	Bank, Bank charge			
		1030	Heritage Fund Bank Account	-	3.00
		5695	Bank charges	3.00	-
11/02/2019	J15	#338, ootedLandscap-soil,etc and leveling (June)with discount \$103			
		1030	Heritage Fund Bank Account	-	473.80
		1220	HST Refund due from OVPC	30.90	-
		5640	Cemetery and Lawn Care	442.90	-
				975.01	975.01

Orchard Valley U C Heritage Fund

General Ledger Report 01/02/2019 to 28/02/2019

Sorted by: Transaction Number

Printed On: 27/02/2019

Date	Comment	Source #	JE#	Debits	Credits	Balance
1030	Heritage Fund Bank Account					12,983.15 Dr
08/02/2019	NS Power	336	J10	-	58.46	12,924.69 Dr
12/02/2019	Petty Cash	337	J12	-	50.00	12,874.69 Dr
01/02/2019	Balane Grant (doors) Offetris via OV...	deposit4	J13	379.40	-	13,254.09 Dr
28/02/2019	Bank charge	Bank	J14	-	3.00	13,251.09 Dr
21/02/2019	ootedLandscap-soil,etc and leveling (...)	#338	J15	-	473.80	12,777.29 Dr
				379.40	585.26	

Feb 1. HST Refund Due Balance 163.36
 Feb. HST Refund Due
 NS Power 396
 Stamps 167
 Landscaping 30.90
 Total February HST Refund Due 350.53
 Feb 28 HST Refund Due 198.89

ACCOUNT ACTIVITY

Member Name COVENANTER HERITAGE
FUND

Member Number 05037009

Account Name 010 NON PROFIT
CHEQUING

Current Balance \$13,251.09

Current Interest Rate 0.000%

February 2019

March 03, 2019

*Feb. 28 Bank Balance 13,251.09
not off 473.80
Reconciled Bank balance 12,777.29*

010 NON PROFIT CHEQUING

Date	Description	Amount	Balance
28-Feb-2019	Service charge	-\$3.00	\$13,251.09
28-Feb-2019	Clearing cheque # 000337 Cheque # 000337 Cheque Date 28-Feb-2019 Cheque Account Number 126305037109	-\$50.00	\$13,254.09
21-Feb-2019	Clearing cheque # 000336 Cheque # 000336 Cheque Date 21-Feb-2019 Cheque Account Number 126305037109	-\$58.46	\$13,304.09
01-Feb-2019	Cheque deposit	\$379.40	\$13,362.55

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Covenanter February Summary
12,983.15

Feb 1 Balance forward

Revenue
Balance down grant 69.40
Offerings via OMC 310.00
Total Revenue 379.40

Expenditures
NSPinner 58.46
Petty Cash 50.00
June Landscaping 473.80
Bank charge 3.00
Total Expenditures 585.26
Feb 28 Book balance 12,777.29

Building Co-ordinator Report
Covenanter Church
March 19, 2019

1, Front Door: The front door latch and dead bolt did not work.

Arnold Keddy and I met at the church. It seems the sill swelled up and lifted the door so that the latch did not fit thus preventing the door from closing correctly. The lock on the dead bolt was the same. This will be corrected by Arnold without cost.

2, Ernie Drapper and I met recently re. the high proposed costs of doing the tower roof and not knowing the exact state of the tower roof. I contacted Jamie Robertson to take closer and more pictures of the roof using his drone. He agreed to perform this task at no cost as soon as possible.

3, Landscape & Mowing: I have contacted and will contact people to cut the lawn and do more landscaping for the new year.

Respectfully Submitted

Jim Keech