

**Communications Committee Meeting
Orchard Valley United Church
Minutes – March 17, 2019**

The Communications Committee met on March 17, 2019 at 9:00 am, at Orchard Valley United Church with Donna Murphy, Sylvia Jacquard, Jane McDonald, and Carol Dewar in attendance.

The minutes of the last meeting were approved by consensus.

Old Business – The committee will continue to make posts and delete posts to assist Theresa.

- a. **Information Brochure** – Jane is working on it. Discussion included making bookmarks, posters, or postcards to be used in place of or with a brochure.
- b. **Google Shared Drive** – The minutes will be put into the shared drive.
- c. **Website** – We will hold off changing colours for now. Carol will do a review of other United Church websites for ideas on website design.

New Business –

- a. **Webpage** – The Facilities Team would like a page on the website for sharing information. Sylvia will create the page.
- b. **Church Contact Form** – Needs updating. We decided to hold off on this until September.
- c. **Easter Newsletter** –
 - i. Jane will find an Easter activity for children. Jane will do the Council report. Jane will also ask Dale MacArthur to write an article on the food banks that OVUC supports as our outreach article.
 - ii. Rev. Don will be asked to submit an Easter article, and perhaps something on becoming an affirming church.
 - iii. Donna will ask Dave to do an article on the new guitar club.
 - iv. Carol will ask Harvey Gilmour to do an article on the Facilities progress. She will ask Jean Carey if she has a special Easter story to share.
 - v. Christina Macdonald will be approached for an update on the JNAC for a new part time minister. (to be approached by whom??)
 - vi. All articles should be in by April 1.

Next Meeting - Sunday March 31, 9:00 am

Respectfully submitted,

Carol Dewar,
Secretary