

Communications Committee Meeting
Orchard Valley United Church
Minutes – January 6, 2019

The Communications Committee met on January 6, 2019 at 9:45 am, at Orchard Valley United Church with Donna Murphy, Sylvia Jacquard, Jane McDonald, and Carol Dewar in attendance.

The minutes of the last meeting were approved by consensus.

Old Business – We discussed some issues we encountered with posting Christmas service times and the newsletter on the website. Next year we should include the Sunday after Christmas on the Christmas service times handout.

Donna reported that there is information about Orchard Valley United Church in the foyer of Acadia chapel. To increase the awareness of OVUC to Acadia students, we suggest that Rev. Don approach Rev. MacFarland. One thought is that OVUC services be listed in the student newsletter, *The Athenaeum*.

New Business – We will write out the exact steps we have been taking to edit the website as a reference for the future members of this committee.

Jane recommended that we post the question to the congregation through the weekly announcements – could we improve our website and how. Jane will write this up.

We wondered what the process is for new people coming to the church to receive emails from the church.

We need to change the word ‘Seekers’ in the dropdown menu for Children and Youth on the website.

We will ask Rev. Don to attend our next meeting on February 10 at 12:30pm. Sylvia will do this.

Next meeting will be Sunday, February 10 at 12:30 pm.

Respectfully submitted,

Carol Dewar
Secretary