

COVENANTER COMMITTEE MEETING
Orchard Valley United Church, New Minas, NS
February 12, 2019

Ernie Draper chaired the meeting and John Burdock acted as secretary.

Attendance: Ernie Draper, Dorothy Robbins, Betty Curry, Jim Keech, Beth Crosby, Harvey Gilmour, Rev. Don Sellsted. **Regrets:** None

The Chair called the meeting to order at 10:05 am and a prayer was offered.

Agenda

- Ernie added [redacted] donation of \$5000.
- Betty added Expense reimbursements and investments

Motion to approve the agenda: Dorothy Robbins / Beth Crosby **CARRIED**

Minutes

The January minutes were reviewed.

Motion to approve Minutes of January 15/19: Betty Curry / Ernie Draper **CARRIED**

Correspondence

- No new correspondence
- Dorothy has issued thank you letters for donations received at Christmas and to Arnold Kelly for his work on the doors.
- A thank you letter has also been issued to Stirlings Restaurant (now known as Evangeline Motel and Inn Café) for their selling of Grand Pré Cookbooks.

Treasurers Report

- Betty Curry submitted the report and it was reviewed (scanned and attached to Minutes).
Bank balance, January 1, 2019 - \$7,891.59
Reconciled Bank balance, January 31, 2019 - \$12,983.15

Motion to accept the Treasurer's Report as presented: Betty Curry / Harvey Gilmour **CARRIED**

Building Co-ordinators Report:

Jim Keech submitted the report (attached to minutes).

- Because of window condensation, Jim took down window candles and storms.
- The large maple trees are choking out the lilacs. Jim will arrange to have the maples removed.
- Black spots have been noticed on the spire shingles. Jim has requested four quotes for re-shingling of steeple.

Motion to accept the Building Coordinator's Report: Jim Keech / Beth Crosby **CARRIED**

Old Business

- We held discussions around memorial book additions (i.e. who to add, content). Possible additions to include: [redacted]. Jim is to obtain the book and work on this with Dorothy and Betty.
- Summer Services – Rev Don Sellsted is confirmed to conduct the anniversary service on July 14/19.

New Business

- Ernie indicated there is another potential wedding, to be held in early November (Sowerby).
- Report on Expenses and Investment Suggestion – Betty indicated that we would probably be in a position to invest \$5,000 in the Heritage Fund Reserve. Consensus agreed to do this.
- Ernie has offered to contact lawn maintenance companies to obtain quotes for summer maintenance.

Adjournment was moved by Dorothy Robbins.

Next meeting: Tuesday, March 19, 2019 at Orchard Valley United Church at 10:00 am.

Covenanter Church

Building Co-ordinator Report

February 12, 2019

1. Because of condensation on the inside of the windows, all of the inside storm windows and candles have been removed.
2. Large maple tree saplings in the middle of Lilacs near wall South-East of the church need to be removed
3. Church tower: An asphalt grey shingle was found on the church lawn after a local gentleman identified loose shingles on the tower. By using binoculars, a number of ^{black} spots were seen on the spire.
Four quotes have been requested from roofers

Respectfully Submitted
Sim Keech

Orchard Valley U C Heritage Fund

General Journal J1 to J8

| | | Account Number | Account Description | Debits | Credits |
|------------|----|--|--|----------|----------|
| 07/01/2019 | J1 | 330, Jim Keech, door keys, lights, extension cord, fence staplesx | | | 149.90 |
| | | 1030 | Heritage Fund Bank Account | 9.77 | - |
| | | 1220 | HST Refund due from OVPC | 140.13 | - |
| | | 5700 | Miscellaneous | | - |
| 08/01/2019 | J2 | Deposit26, balance of Christmas Eve offerings, offerings via OVUC | | 110.00 | - |
| | | 1030 | Heritage Fund Bank Account | - | 30.00 |
| | | 4420 | Christmas Eve Offerings | - | 80.00 |
| | | 4410 | Covenanter Envelopes / Offerings | | - |
| 02/01/2019 | J3 | 333,334, Christmas Eve minister and soloist(written Dec24, not recorded in 2018) | | | 250.00 |
| | | 1030 | Heritage Fund Bank Account | - | - |
| | | 5615 | Chritmas Eve Soloist | 125.00 | - |
| | | 5625 | other Ministry Presiders | 125.00 | - |
| 02/01/2019 | J4 | 332, to OVUC (written in Dec.2018, delivered in 2019 not recorded in 2018) | | | 100.00 |
| | | 1030 | Heritage Fund Bank Account | - | - |
| | | 5700 | Miscellaneous | 100.00 | - |
| 23/01/2019 | J5 | Dep.2, Cookbook sales Memorial Donation for Philip Pacey | | 6,610.00 | - |
| | | 1030 | Heritage Fund Bank Account | - | 1,610.00 |
| | | 4240 | Grand Pre Cookbook sales | - | 5,000.00 |
| | | 4470 | Memorials | - | - |
| 23/01/2019 | J6 | Dep 3, Darrell art May 2019 wedding deposit (includes Portable toilet rental) | | 400.00 | - |
| | | 1030 | Heritage Fund Bank Account | - | 300.00 |
| | | 4490 | Weddings- current | - | 100.00 |
| | | 5645 | Portable toilet rental in May cancels cost of toilet | - | - |
| 21/01/2019 | J7 | 331, Gateway Rasmussin- reprint of cookbooks | | | 1,525.54 |
| | | 1030 | Heritage Fund Bank Account | - | - |
| | | 1220 | HST Refund due from OVPC | 36.32 | - |
| | | 5300 | Cookbook expense | 1,489.22 | - |
| 31/01/2019 | J8 | Bank, Bank service charge | | | 3.00 |
| | | 1030 | Heritage Fund Bank Account | - | - |
| | | 5695 | Bank charges | 3.00 | - |
| | | | | 9,148.44 | 9,148.44 |

Orchard Valley U C Heritage Fund

General Ledger Report 01/01/2019 to 31/01/2019

Sorted by: Transaction Number

| Date | Comment | Source # | JE# | Debits | Credits | Balance |
|------------|--|-----------|-----|----------|----------|--------------|
| | | | | | | 7,891.59 Dr |
| 1030 | Heritage Fund Bank Account | | | | | 7,741.69 Dr |
| 07/01/2019 | Jim Keech, door keys, lights, extensi... | 330 | J1 | - | 149.90 | 7,851.69 Dr |
| 08/01/2019 | balance of Christmas Eve offerings, ... | Deposit26 | J2 | 110.00 | - | 7,601.69 Dr |
| 02/01/2019 | Christmas Eve minister and soloist(w... | 333,334 | J3 | - | 250.00 | 7,501.69 Dr |
| 02/01/2019 | to OVUC (written in Dec.2018, delive... | 332 | J4 | - | 100.00 | 14,111.69 Dr |
| 23/01/2019 | Cookbook sales Memorial Donation ... | Dep.2 | J5 | 6,610.00 | - | 14,511.69 Dr |
| 23/01/2019 | Darrell art May 2019 wedding deposi... | Dep 3 | J6 | 400.00 | - | 12,986.15 Dr |
| 21/01/2019 | Gateway Rasmussin- reprint of cook... | 331 | J7 | - | 1,525.54 | 12,983.15 Dr |
| 31/01/2019 | Bank service charge | Bank | J8 | - | 3.00 | |
| | | | | 7,120.00 | 2,028.44 | |

Covenanter Heritage Fund January Financial Summary

January 1 Beginning Balance \$7891.59

Revenue

| | |
|------------------------------------|-------------|
| Balance of Christmas Eve offerings | 30 |
| Offerings via OVUC | 80 |
| Cookbook Sales | 1610 |
| May Wedding deposit- S.Carbyn | 400 |
| Donation- E Pacey | <u>5000</u> |
| <u>Total Revenue</u> | 7120 |

Expenditures

| | |
|--|-------------|
| J Keech stakes and lights for C Eve | 149.90 |
| Christmas Eve minister | 125.00 |
| Christmas Eve soloist | 125.00 |
| OVUC for office volunteers | 100.00 |
| G Rumussin- reprint of Grand Pre cookbooks | 1525.54 |
| Bank charge | <u>3.00</u> |
| <u>Total Expenditures</u> | 2028.44 |

January 31 Book Balance \$12,983.15

2018 HST Refund Due Balance 117.21

January HST Refund Due 9.77

36.32

2019 HST Due 46.09

January 31 Total HST Refund Due to date 163.30