

OVUC Property Committee
MINUTES
Dec. 5, 2018 4:00 PM

Present: Norma Mailman, Dick Clattenburg, Helen Seymour

Absent: Dave Tracy, Bruce Tymchuk

Norma called the meeting to order.

Agenda- The Agenda was approved as printed

Minutes were approved as circulated.

Old Business-

1. **Stoves-** Older model stove sold for \$15.00. Newer one stored in shed for possible future use or to be sold later.
2. **CPR Course-** completed
3. **Gravel for parking lot-** Job completed and note of thanks sent to Doug Hennigar by Norma for spreading it.
4. **Congregational Life Supper-** The Property Committee have volunteered to assist with the preparation of one meal on the last Tuesday of a month. Dates have been filled so will try for next year.
5. **Property nominations-** Council have been advised that Property could use two to three new members in 2019. Pat Foote and John Foote will join the committee. Carter Creaser is giving it consideration. Norma will step down.
6. **Fall Cleaning-** Louis plans to clean and wax the floors prior to Christmas
7. **Infant Change Table-** We are still looking for a second hand table and plan to have a wall mounted change table in all washrooms with renovations.
8. **Back Entry Door-** Bruce repaired the latch unit so people can evacuate without using the slide bolt. **ACTION:** Helen tested her key and it is not for that door.
9. **Commercial Street Directional Sign-** One side blew down in the wind storm a few weeks ago and the other a week ago. Helen has contacted Speed Pro, submitted photos of the damage and delivered both sides to them. It is under warrantee. Action: Helen will ask them to write a warrantee for one more year.
10. **Facia damage-** The North east side of the Sanctuary lost a piece of facia in the wind. It was put up but wood underneath is rotten. Shingles were lost in the wind too. Bruce has been notified to take a look at the roof.

New Business-

1. **Water Meter-** Unable to find water meter.
ACTION: Norma will ask Bruce if he knows where it is. There appear to be two entrances for water shut off. One red tap near the floor behind the hot water tank in storage closet. The other in the front washroom below the sink in a screwed on panel.
ACTION: Red tap needs to be moved to keep it working.
2. **Water pipes leaking-** Hot water pipes were leaking above shut off valve in front washroom. Repaired by Evangeline Plumbing. Cost \$207.00
3. **Inventory-** A date to do a complete inventory will be set at the January meeting.
4. **2019 Budget-** Final review was done and will be submitted to the Treasurer.

Next Council meeting- Jan. 23, 2019

Next Property Meeting – Wednesday Jan 2nd, 2019 - 4:00.

Meeting moved adjourned at 4:40PM. by Dick

Submitted

Helen Seymour

Chair Norma Mailman