

**COVENANTER COMMITTEE MEETING  
Orchard Valley United Church, New Minas, NS  
June 12, 2018**

Ernie Draper chaired the meeting and Jim Keech acted as secretary

**Attendance:** Beth Crosby, Betty Curry, Ernie Draper, Jim Keech, Rev Ivan Norton, Dorothy Robbins

**Regrets:**, John Burdock, Harvey Gilmour

The Chair called the meeting to order at 10:00 am. Rev Ivan offered a prayer.

**Motion to approve the agenda:** Betty Curry/Ernie Draper **CARRIED**

The May minutes were reviewed.

**Motion to approve May Minutes:** Dorothy Robbins/Beth Crosby **CARRIED**

**Correspondence:** No correspondence

**Treasurer's Report:**

- Betty Curry submitted the report and it was reviewed (scanned and attached to Minutes).
- Betty read a letter to inform Rod MacLennan, who gave a \$500 donation, how it was spent on the organ.

**Motion to provide \$100 to Mr. Mark Bond re organ repair as an honorarium for his organ repair services:** Ernie Draper/Dorothy Robbins **CARRIED**

- Betty reported looking at the Treasurers' notes from offering years 2012-2018, as well as Christmas Eve offerings from 2012-2018. The result was consistent throughout the years.
- New cash count sheets have been created.

**Motion to accept the Treasurer's Report:** Betty Curry/Beth Crosby **CARRIED**

**Building Co-ordinator's Report:**

- Jim Keech submitted the report (please see attached to minutes)

**Motion to accept the Building Coordinator's Report:** Jim Keech/Betty Curry **CARRIED**

**OLD BUSINESS:**

**1. Upcoming Summer Weddings and events:**

- The Keating wedding has been moved from Saturday, August 11 to Sunday, August 12 at 3:00 pm, to accommodate a change in reception venue.

**NEW BUSINESS:**

**1. Recognizing and celebrating Covenanter church – 150 project**

- An announcement will be given to Theresa for the bulletin. It will state something like the following “The Heritage Trust of Nova Scotia has produced a book to accompany the Canada 150 photo display that toured last year. The book is called Witnesses to a New Nation and, like the photo tour, profiles the Covenanter Church. The book is available for \$29.95. Anyone wanting to purchase a copy should contact Beth Keech.”

**Adjournment** was moved by Ernie Draper.

**Next meeting:** Tuesday, September 11, 2018 at Orchard Valley United Church

May Summary

May 1. Beginning Balance

11,452.37

Revenue:

Cookbooks 160

Bal. reimbursement 100

Total Revenue 260

(11,712.37)

Expenditures

Mun. of Kings sewer tax 70.00

Reimburse J. Keech - grass seed 160.97

E. Curry - reimburse power bill 56.18

Bank charge 2.00

Total Expenditures 289.10

May 31, Book Balance

11,423.27

\* agrees with Bank balance

May HST Refund Due 15.07.

June HST Refund Due 85.11.

Orchard Valley U C Heritage Fund

General Ledger Report 01/05/2018 to 31/05/2018

Sorted by: Transaction Number

| Date       | Comment                                | Source #       | JE# | Debits        | Credits       | Balance      |
|------------|--|----------------|-----|---------------|---------------|--------------|
| 1030       | Heritage Fund Bank Account             |                |     |               |               | 11,452.37 Dr |
| 05/05/2018 | Cookbooks; Balance Reunion Rental      | Dep 7          | J33 | 260.00        | -             | 11,712.37 Dr |
| 09/05/2018 | Mun. of Kings sewer tax                | 212            | J35 | -             | 70.00         | 11,642.37 Dr |
| 14/05/2018 | Reimb J Keech -grass seed & turf bu... | 213            | J36 | -             | 160.97        | 11,481.40 Dr |
| 04/05/2018 | E Curry-reimburse N S Power bill       | 211            | J42 | -             | 56.18         | 11,425.22 Dr |
| 31/05/2018 | recorded 5 cents too much              | cor J26 amount | J44 | 0.05          | -             | 11,425.27 Dr |
| 31/05/2018 | Bank charge                            | Bank           | J45 | -             | 2.00          | 11,423.27 Dr |
|            |  |                |     | <u>260.05</u> | <u>289.15</u> |              |

# Orchard Valley U C Heritage Fund

General Journal 01/05/2018 to 31/05/2018

|            | Account Number | Account Description   | Debits   | Credits  |
|------------|----------------|---|----------|----------|
| 05/05/2018 | J33            | Dep 7, Cookbooks; Balance Reunion Rental <i>Aug 5</i>                     |          |          |
|            | 1030           | Heritage Fund Bank Account  | 260.00   | -        |
|            | 4240           | Grand Pre Cookbook sales  | -        | 160.00   |
|            | 4405           | Other Rentals   | -        | 100.00   |
| 04/05/2018 | J34            | 211, E Curry-reimburseN S Power bill                                      |          |          |
|            | 1030           | Heritage Fund Bank Account  | -        | 56.18    |
|            | 5670           | Electricity and Heating   | 3.93     | -        |
|            | 5670           | Electricity and Heating   | 52.25    | -        |
| 09/05/2018 | J35            | 212, Mun. of Kings sewer tax  |          |          |
|            | 1030           | Heritage Fund Bank Account  | -        | 70.00    |
|            | 5765           | Sewer Frontage Tax  | 70.00    | -        |
| 14/05/2018 | J36            | 213, Reimb J Keech -grass seed & turf builder                             |          |          |
|            | 1030           | Heritage Fund Bank Account  | 160.92   | 160.92   |
|            | 5640           | Cemetery and Lawn Care  | 160.97   | -        |
| 14/05/2018 | J37            | 213 cor, Remove 50% HST from total  |          |          |
|            | 5640           | Cemetery and Lawn Care  | -        | 10.50    |
|            | 1220           | HST Refund due from OVPC  | 10.50    | -        |
| 14/05/2018 | J38            | Petty Cash, stamps  |          |          |
|            | 1040           | Petty Cash Account  | -        | 9.80     |
|            | 5690           | Book Keeping Costs <i>wrong ledger</i>                                    | 0.64     | -        |
|            | 5690           | Book Keeping Costs  | 9.16     | -        |
| 14/05/2018 | J39            | ADJPetty Cash, Reversing J38. Correction is J40.                          |          |          |
|            | 1040           | Petty Cash Account  | 9.80     | -        |
|            | 5690           | Book Keeping Costs  | -        | 0.64     |
|            | 5690           | Book Keeping Costs  | -        | 9.16     |
| 14/05/2018 | J40            | Petty Cash, stamps  |          |          |
|            | 1040           | Petty Cash Account  | -        | 9.80     |
|            | 1220           | HST Refund due from OVPC  | 0.64     | -        |
|            | 5690           | Book Keeping Costs  | 9.16     | -        |
| 04/05/2018 | J41            | ADJ211, Reversing J34. Correction is J42.                                 |          |          |
|            | 1030           | Heritage Fund Bank Account  | 56.18    | -        |
|            | 5670           | Electricity and Heating <i>wrong ledger</i>                               | -        | 3.93     |
|            | 5670           | Electricity and Heating   | -        | 52.25    |
| 04/05/2018 | J42            | 211, E Curry-reimburseN S Power bill                                      |          |          |
|            | 1030           | Heritage Fund Bank Account  | -        | 56.18    |
|            | 1220           | HST Refund due from OVPC  | 3.93     | -        |
|            | 5670           | Electricity and Heating   | 52.25    | -        |
| 28/05/2018 | J43            | Betty, Move Repaid weddings to weddings- records torals of all 4 weddings |          |          |
|            | 1050           | Prepaid Weddings  | 600.00   | -        |
|            | 4490           | Weddings- current   | -        | 600.00   |
|            |                | included porto pottie in rent for ...                                     |          |          |
| 31/05/2018 | J44            | <i>Con J36 - \$13</i><br>amount, recorded 5 cents too much                |          |          |
|            | 5640           | Cemetery and Lawn Care  | -        | 0.05     |
|            | 1030           | Heritage Fund Bank Account  | 0.05     | -        |
| 31/05/2018 | J45            | Bank, Bank charge   |          |          |
|            | 1030           | Heritage Fund Bank Account  | -        | 2.00     |
|            | 5695           | Bank charges  | 2.00     | -        |
|            |                |   | 1,301.46 | 1,301.46 |

*Corrected.  
160.92  
see J44.*



# Building Co-ordinator Report

## Covenanter Church

June, 2018

1/ Unwanted church visitor: last Tuesday/Wednesday a raccoon entered the church through one of the front doors of the building. Repairs were made but only highlighted the need to replace the doors before the end of 2018.

2/ Lawn: Piles of rocks have been removed as well as fallen limbs. More rocks behind the church are yet to be moved as well as grass seed sown down to the pasture over the drain.

3/ Front Doors and Tower Doors:  
David Burtont Arnold Keddy have contacted me re: the doors. I have contacted a Ken Winter in Bridgetown who was recommended by A. W. Allen in Berwick.

Respectfully Submitted

Jim Keech