

**COVENANTER COMMITTEE MEETING**  
**Lower Horton Community Centre**  
**October 10, 2017**

Ernie Draper chaired the meeting and Ivan Norton acted as secretary.

**Attendance:** Ernie Draper, Ivan L. Norton, Beth Crosby, Maggie Keppie, Betty Curry, Jim Keech, Lynn McLelland, Dorothy Robbins, John Cochrane

The Chair called the meeting to order at 10:00 am and a prayer was offered by Ivan Norton.

**Motion to approve the agenda:** Beth Crosby / Dorothy Robbins; CARRIED

The September minutes were reviewed.

**Motion to approve Minutes of September 12th:** Maggie Keppie / Ernie Draper; CARRIED

**Correspondence:** No correspondence

**Treasurers Report:**

Bank balance Sept 1, 2017, \$13,654.73

Sept 30 Reconciled bank balanced \$12,309.43

**Motion to accept the Treasurer's Report:** Betty Curry / Dorothy Robbins; CARRIED

**Building Co-ordinators Report:**

Jim Keech submitted the report (attached to minutes).

- Rot in left front door. Need to be replaced. Jim Keech will investigate replacement
- Front steps (main door and tower), should be replaced. Both sets are sinking and showing deterioration. Replace main entrance steps with a ramp. Ground slopes from the road toward the church.
- French drain to go ahead this fall.

**Motion to accept the Building Coordinator's Report:** Jim Keech / Betty Curry; CARRIED

**OLD BUSINESS:**

**1. Christmas Eve**

Maggie Keppie, Jim Keech, Lynn McLelland to look after organizing the service. Check with Ken Hassell. Meet with Tim McFarland.

**2. Organ**

Mark Bond is busy but will try a replacement motor in the organ. It would be good to have it replaced by Christmas.

**3. Need for Covenanter Committee executive members**

- Ernie to continue as chair of the committee. Beth will act as co-secretary with someone else sharing. Ivan can take notes as well as long as his appointment lasts.
- Question of United Church requirement for membership on the Covenanter Executive. Ask Orchard Valley Council to give the matter consideration.
- Keep in touch with people married at Covenanter. Source of interested people for Covenanter leadership. How could this be facilitated?

#### **4. Book of Remembrance**

- Needs to be kept current. Requires monitoring. Jim will bring the book to the next meeting for review.

#### **5. Thank you letters**

- Dorothy sent out thank-you letters to individuals who helped with summer services.

#### **6. CDs**

- Would someone take on job of getting CDs out to venues to make them available for sale? Add to Covenanter website.

#### **NEW BUSINESS:**

1. Time to close the building. Still open on a daily basis. October 15.
2. Keep asking for new committee members.
3. Write card thanking Lauchlan Currie for meeting with the Covenanter Committee and for his interest.

**Next meeting:** Tuesday, November 14, 2017 at Orchard Valley United Church.

**Adjournment** was moved by Dorothy Robbins at 11:20 am.

October 10, 2017

## Building Co-ordinator Report

1. The left hand door at the front of the building is rotten and has to be replaced before next May before opening to the public. I would propose to take the door off after the Christmas Service and replace it with a painted piece of plywood.
2. The front and tower steps should be replaced due to weathering and/or sinking.
3. I have had no reply re: ramps from Family 1<sup>st</sup> Medical.
4. The French drain will begin late this month or early November.

Respectfully submitted  
Jim Keech.

Summary Sept 30, 2017. Covenant A. Fund

Beginning Balance Sept 1/17 13,354.93

Revenue

Reunion Offering 662.65  
CD 10.00  
Book 10.00  
Old Box 34

Total Sept. Revenue 716.65 (14071.38)

Expenditures

Credit Union (NS Power) 61.50  
Credit Union fee (for power bill) 2.00  
H. McKinley - summer cleaning 300.00  
H. Allen - lawn care 530.00  
Valley Portable Toilets 333.50  
Reimburse J. Burton - keyboard rental 156.40  
H. McKinley - reunion cleaning 100.00  
M. King, Co - sewer tax 72.50  
J. Kerrin - secretary services 150.00  
Foster Fire & Safety - fire catering 54.05  
Monthly bank charge 2.00

Total Sept. Expenditures 1761.95 (1261.95)

Sept 30/17. Book balance 12,309.43

NST Refund Due (for Sept.) = 17.87

NST Refund Due to date = 67.42

2 PrePaid Weddings 300.00

# Orchard Valley U C Heritage Fund

General Ledger Report 01/09/2017 to 30/09/2017

Sorted by: Transaction Number

Date	Comment	Source #	JE#	Debits	Credits	Balance	
1030	Heritage Fund Bank Account					13,354.73	Dr
11/09/2017	Reunion offering, 1CD, 1Bk. Gift card, ...	Deposit14	J116	716.65	-	14,071.38	Dr
12/09/2017	Heather McKinley-summer cleaning	276	J118	-	300.00	13,771.38	Dr
12/09/2017	Greg Allen -summer plus lawn care	277	J119	-	530.00	13,241.38	Dr
12/09/2017	Valley portable toilet- July, August re...	278	J120	-	333.50	12,907.88	Dr
12/09/2017	Thea Burton, reimburse key board re...	279	J123	-	156.40	12,751.48	Dr
12/09/2017	Municipality of Kings -sewer tax	281	J125	-	72.50	12,678.98	Dr
12/09/2017	Teresa Perrin-honorarium for secre...	282	J126	-	150.00	12,528.98	Dr
12/09/2017	Heather McKinley Reunion cleaning	180	J128	-	100.00	12,428.98	Dr
18/09/2017	Foster's Fire & SAfety- fire extinguish...	283	J129	-	54.05	12,374.93	Dr
11/09/2017	Credit Union NS Power	275	J132	-	63.50	12,311.43	Dr
29/09/2017	Bank charge	Bank	J133	-	2.00	12,309.43	Dr
				716.65	1,761.95		

## Bank Reconciliation Statement

Sept 30 Bank balance 13,801.88  
 not M \$ 300  
 L 530  
 VT 333.50  
 kb 156.40  
 S 72.50  
 rc 100.00  


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 1492.40  
 Sept 30 Reconciled Bank balance 12,309.43

10/9/2017

Valley Credit Union - Account Activity

*for security file*



VALLEY

### Account Activity

Member Name COVENANTER HERITAGE FUND

Member Number 05037009

Account Name 010 NON PROFIT CHEQUING

Current Balance \$14,675.83

Date Range: 31/08/2017 - 30/09/2017

October 09, 2017

*Sept 30 Bank balance 13,801.83*

*not of 300*

*530*

*333.50*

*156.40*

*72.50*

*100.00*

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*149,240*

*Sept 30 Reconciled Bank balance 12,309.43*

Current Interest Rate 0.000%

### 010 NON PROFIT CHEQUING

Date	Description	Amount	Balance
29-Sep-2017	Service charge	-\$2.00 ✓	\$13,801.83
26-Sep-2017	<u>Clearing cheque # 000283</u> Cheque # 000283 Cheque Date 26-Sep-2017 Cheque Account Number 126305037109	-\$54.05 ✓	\$13,803.83
21-Sep-2017	<u>Clearing cheque # 000266</u> Cheque # 000266 Cheque Date 21-Sep-2017 Cheque Account Number 126305037109	-\$150.00	\$13,857.88
21-Sep-2017	<u>Clearing cheque # 000274</u> Cheque # 000274 Cheque Date 21-Sep-2017 Cheque Account Number 126305037109	-\$150.00	\$14,007.88
18-Sep-2017	<u>Clearing cheque # 000282</u> Cheque # 000282 Cheque Date 18-Sep-2017 Cheque Account Number 126305037109	-\$150.00	\$14,157.88
13-Sep-2017	<u>Clearing cheque # 000275</u> Cheque # 000275 Cheque Date 13-Sep-2017 Cheque Account Number 126305037109	-\$63.50 ✓	\$14,307.88
11-Sep-2017	Cash and cheque	\$716.65	\$14,371.38
31-Aug-2017	Service charge	-\$2.00	\$13,654.73 ✓

# Orchard Valley U C Heritage Fund

General Journal 01/09/2017 to 30/09/2017

	Account Number	Account Description	Debits	Credits
11/09/2017	J116	Deposit <sup>14</sup> , Reunion offering, 1CD, 1Bk. Gift card, Old Box		
	1030	Heritage Fund Bank Account	716.65	-
	4410	Covenanter Envelopes / Offerings	-	662.65
	4030	CD Sales	-	10.00
	4020	Sales "Winds of Change"	-	10.00
	5605	Coloured Card Costs	-	12.00
	4480	Old Box (Covenanter Church)	-	22.00
12/09/2017	J118	276, Heather McKinley-summer cleaning		
	1030	Heritage Fund Bank Account	-	300.00
	5651	Custodian Honorarium	300.00	-
12/09/2017	J119	277, Greg Allen -summer plus lawn care		
	1030	Heritage Fund Bank Account	-	530.00
	5640	Cemetery and Lawn Care	530.00	-
12/09/2017	J120	278, Valley portable toilet- July, August rental		
	1030	Heritage Fund Bank Account	-	333.50
	5645	Portable toilet rental	333.50	-
12/09/2017	J123	279, Thea Burton, reimburse key board renal, Aug		
	1030	Heritage Fund Bank Account	-	156.40
	1220	HST Refund due from OVPC	10.20	-
	5700	Miscellaneous	146.20	-
12/09/2017	J125	281, Municipality of Kings -sewer tax		
	1030	Heritage Fund Bank Account	-	72.50
	5765	Sewer Frontage Tax	72.50	-
12/09/2017	J126	282, Teresa Perrin-honorarium for secretary services		
	1030	Heritage Fund Bank Account	-	150.00
	5700	Miscellaneous	150.00	-
12/09/2017	J128	180, Heather McKinley Reunion cleaning		
	1030	Heritage Fund Bank Account	-	100.00
	5652	Custodian Weddings and Special	100.00	-
18/09/2017	J129	283, Foster's Fire & Safety- fire extinguishers' check		
	1030	Heritage Fund Bank Account	-	54.05
	1220	HST Refund due from OVPC	3.50	-
	5740	Repair and Maintenance	50.55	-
30/09/2017	J130	Betty J116 cr ledger, Wrong ledger coloured card sale, not expense		
	5605	Coloured Card Costs	12.00	-
	4251	Coloured Note Cards	-	12.00
11/09/2017	J132	275, Credit Union NS Power		
	1030	Heritage Fund Bank Account	-	63.50
	5695	Bank charges	2.00	-
	1220	HST Refund due from OVPC	4.17	-
	5670	Electricity and Heating	57.33	-
29/09/2017	J133	Bank, Bank charge		
	1030	Heritage Fund Bank Account	-	2.00
	5670	Electricity and Heating	2.00	-
			<u>2,490.60</u>	<u>2,490.60</u>