

OVUC Property Committee

MINUTES

Oct.4, 2017 2:00 PM

Present: Norma Mailman, Dave Tracy, Helen Seymour

Regrets: Dick Clattenburg, Bruce Tymchuk

Norma called the meeting to order. The Agenda was approved with additions.

Dave Tracy was welcomed to the committee.

Minutes were approved as circulated.

Correspondence- no correspondence

Old Business-

1. **Signage at Commercial St. corner-** It was approved to pay the balance of the sign (\$513.78) so the sign can be completed. A new face is going over the current one to be more visible. Action: Norma will advise Bill to pay this amount.
2. **Site sign-** Replacement letters arrived. ACTION: Norma will ask Bill Simpson to pay the remaining \$86.25 on the repairs. SpeedPro advised this still owed.
3. **Motion Light-** Bruce did the repair. It is working.
4. **Gas card to Louis-** Nothing further required. He gets funds through petty cash as needed.
5. **Storage Container-** Council approved the purchase of the unit out back of the church. We are to put the balance owing in our budget for 2018. The annual meeting will do the final approval.
6. **Security Code-** Norma will freshen up the number 1 today.
7. **Office window hole-** Action: Helen will attempt to secure the crack.
8. **Entry door slamming-** Bruce has adjusted it but it is almost stripped. It is better.
9. **Room Divider-** No action.

New Business-

1. **Welcome to new Member-** Dave Tracy
2. **Power Outage solution for Printer-** For now, Theresa will need to call Workplace Essentials to get reconnected. This will go on the five year plan.
3. **Nomination Committee-Our status-** Norma, Helen, Dave to stay on. ACTION: Norma will check with Bruce and Dick to confirm they will stay on.
4. **Budget 2018-** This will be reviewed and set at the next meeting. Come with suggestions and information. Some possible items for inclusion are new computers for minister and administration, storage unit, lawn mower, roof rake (ACTION: Helen to pick up), paint Judy's

office, air vents from Exchanger to sides of roof when re-shingled, back lights on sensor, steeple lit up (10 yrs.), Monument (5 yrs.) .

5. **Ploughing-** ACTION: Helen will ask Theresa to advise Top Line that we will stay with them this year. If Mike MacDonald is still interested, we will consider him for the following year but we need more information about his equipment and availability.
6. **Billtown Storage Unit-** ACTION: Norma gave Bill the invoice to pay.
7. **Other-** Fire inspection every three years to extinguishers, Dick to tip monthly. Fire Drill needed.

Council Meeting: November 8, 2017.

Next Property Meeting – Wednesday November 1, 2017 at 4:00.

Meeting adjourned at 2:50 PM.

Submitted

Helen Seymour

Chair Norma Mailman