

OVUC Property Committee

MINUTES

June 7, 2017 4:30 PM

Present: Norma Mailman, Richard Clattenburg, Helen Seymour

Regrets: Bruce Tymchuk

Norma called the meeting to order. The Agenda was approved as circulated.

Minutes were approved with the following correction. Last meeting was held May 3, 2017.

Correspondence- Regrets on the passing of Committee Member Don Rockwell.

Old Business-

1. **Signage at Commercial St. corner-** No further information on the sign. ACTION- Helen to follow up again.
2. **Site sign-** The track and letters arrived and installed. ACTION- Helen will confirm clips were installed.
3. **Roof Condition-** repaired for the short term.
4. **Louis' vacation-** Men's Club and Property will cover any duties. Theresa will see to daily clean up and washrooms.
5. **Heat Pump Quotes-** Council did not approve spending at this time but will hold quotes for possible later use. The Facilities Committee will keep this in their planning thoughts. ACTION- Richard will send notes of Thanks to each of the companies that provided quotes.
6. Helen sent the recommendation to the Facilities Committee from Property.
7. **Motion Light-** ACTION- Bruce to confirm light is working properly.
8. **Back yard work-** The grounds have been levelled and the concrete pieces moved to the side. Volunteer is planning to use large mower to cut back area grass.
9. **Dishwasher-** Soap is being dispensed. Sign was posted to rinse in cool water.
10. **Septic-** ACTION- Helen will dig hole and contact Rocky Mountain to pump septic and request information on septic bed feed direction.

New Business-

1. **Council Update-** The heat pump information will go to the Facilities Committee for future reference.
2. **Carpet-** Carpet seems inappropriate in a place that serves food. ACTION- Richard will try to find out what is on the floor at the Evangeline Café in Grand Pre. It seems to be non-slip and easily cleaned.

3. **Gas Card for Louis-** ACTION- Norma has purchased the \$25 card and will give it to Louis for summer gas for mowing.
4. **Phone and Internet System-** The Internet has been hard wired to the FibreOp Modem to see if breaks in connection can be prevented. Printer connection was also loose. This will be tried for one week before a permanent solution will be done. ACTION- Helen will follow up with Theresa and Gary.
5. **Room Divider-**A temporary fix is in place for two foot clinic work stations. ACTION-All will watch for a solution.
6. **Committee Member-** ACTION- Helen will place a note in the announcements looking for an additional Property Committee member.

Next Council Meeting June 21st, 2017

Next Property Meeting –Wednesday September 6, 2017 at 4:00.

Meeting adjourned at 5:10 PM.

Submitted

Helen Seymour

Chair Norma Mailman