

**OVUC Property Committee**

**MINUTES**

**March 7, 2018 4:00 PM**

**Present:** Norma Mailman, Bruce Tymchuk, Helen Seymour

**Regrets:** Dick Clattenburg, Dave Tracy

Norma called the meeting to order. The Agenda was approved with the correction of the date.

**Minutes** were approved as circulated.

**Correspondence-** no correspondence

**Old Business-**

1. **Storage container purchase-** Invoice was received for \$3,432.75.
2. **Commercial Stove-** New information suggested that the stove needs to go on an outside wall and be vented. This could increase the cost of doing electrical. **ACTION:** Helen will call Curtis to determine the cost to move the stove in May. **ACTION:** Bruce will organize the tradespeople when the installation does take place.
3. **Defibrillator-** Susanne is setting up a date for information sharing.
4. **Purchase of office computers-** no new information.

**New Business-**

1. **\$300.00 donation** – has been received toward the electrical for the stove.
2. **Garbage cans** – The Breakfast Group purchased two garbage cans with step lids. Slightly smaller.
3. **Key** – Dick has Helen's front door key.

**Next Property Meeting** – Wednesday, April 4th, 2018 at 4:30.

**Meeting adjourned** at 4:17 PM.

Submitted,

Helen Seymour  
Chair Norma Mailman