

OVUC Property Committee

MINUTES

Feb. 1, 2018 4:00 PM

Present: Norma Mailman, Dick Clattenburg, Helen Seymour

Regrets: Bruce Tymchuk, Dave Tracy

Norma called the meeting to order. The Agenda was approved with the addition of Thank you to Speed Pro under Old Business.

Minutes were approved as circulated.

Correspondence- no correspondence

Old Business-

1. **Signage at Commercial St. corner-** Completed. Helen thanked them for their work.
2. **Storage container purchase-** entered in the 2018 budget. Helen advised Roscoe's that we wish to purchase the unit and requested the invoice.
3. **Commercial Stove-** Council approved the moving and installation of the commercial stove in May.
4. **Cupboard in Kitchen-** Bruce completed the repair.

New Business-

1. **Key-** Dick has Helen's front door key for February.
2. **Requests from church groups coming to Property-** are to be printed and given to the chair.
3. **Defibrillator is being purchased by Pastoral Care-** Susanne Sweatman will purchase from St John's Ambulance
4. **Office Computers-** Gary is replacing these in the coming weeks.

Next Property Meeting – Wednesday, March 7th, 2018 at 4:00.

Meeting adjourned at 4:15 PM.

Submitted

Helen Seymour

Chair Norma Mailman