

OVUC Property Committee

MINUTES

April 5, 2017 4:00 PM

Present: Ivan Norton, Norma Mailman, Richard Clattenburg, Bruce Tymchuk, Helen Seymour

Absent: Don Mailman

Norma called the meeting to order.

Minutes were approved with the following correction. The Prototype has yet to be shown to Traffic Control, and business is with SpeedPro not RepoCore.

Correspondence- There was a request to rent the Sanctuary that didn't go forward due to fee structure. Discussion followed. Right now we don't really have space beyond use by church associated groups but we do need to consider all day usage fees at possibly \$200/day.

Old Business-

- 1. Signage-**after today's update from SpeedPro, Helen will deliver the deposit and have them do a prototype for us to consider.
Large sign outside-keep for possible use attached to our current onsite sign but higher for visibility.
- 2. Kitchen Rodent Control-** Clean-up in the pantry is 10:30 Friday morning for any who can help.
ACTION: Bruce will purchase outdoor traps to place near doors.
Louis will be asked to purchase spray foam and close off around pipes or other openings.
- 3. Railing** is completed –cost \$425.
- 4. Computer Monitor-** In process of sale.
- 5. Signage tracking-** Letters and tracks have been ordered.
- 6. Donation Policy-** Property Committee will determine if items are wanted by the church for use or yard sale.
- 7. Roof Vents-** When the roof is shingled, roof vents are to be moved to the walls. Louis has had to clear them of snow and ice.
- 8. Roof Condition-** Three quotes and evaluations of roof conditions were received: Young Roof Construction- ½ roof needed south side at cost of \$10,608; Acadia Roofing- entire roof \$16,800; Skyline- entire roof \$25,712. **ACTION:** Bruce will check the attic for water marks as a sign of leaks and when weather improves, get on roof to do a check. (Three years ago, we were given 3-5 years for roof) Don't want to spend needlessly if changes may be coming.

New Business-

- 1. Letters of appreciation-** sent to Darrell Mailman and Carl Hick for their work.

- 2. Welcomes-** Bruce and Richard were welcomed to the committee.
- 3. Dust Buster-** Donated to office and general church; **Roof Rake-** wait until fall to purchase when needed.
- 4. Capital Paper Account-** Have Louis use the current system unless he wants to change to Capital Paper. Hold off having dispensers installed for soap, paper towel and toilet paper.
- 5. Donated Printers-** No use to office- will hold if Stewardship want to have a yard sale. **ACTION-** Norma will find out if Stewardship plan to have a yard sale.
- 6. New office copier-** Property have the code #7201. It is just to help with committee computer usage.
- 7. Inventory list-** Norma gave Bruce a list of inventory stored in Grafton for the Facility Needs Committee.
- 8. Senior Worship-** Anyone interested in volunteering to help with this is encouraged to do so.
- 9. Taxi Visits-** Helen called the taxi company and asked them to come in to use the washroom. They will pass the message along to drivers.
- 10. Heat Pumps- ACTION:** Richard will get three quotes for heat pumps for the sanctuary. It is anticipated we may need four units to heat and cool evenly.

Next Council Meeting April 26, 2017

Next Property Meeting -Wednesday May 3, 2017 at 4:00 PM.

Meeting adjourned at 5:10 PM.

Submitted,

Helen Seymour, Secretary

Norma Mailman, Chair