

**Orchard Valley United Church
Council Meeting November 30, 2016
Minutes**

1) Call to order and constitution 7:00

Present: Jane McDonald, Thea Burton, Judy Norton, Ivan Norton, Joanne Olive, Jean Millett, Norma Mailman, Ruthanne Stirling, Cynthia Bruce, Joy Waterbury, Rebecca Godfrey, Susanne Sweatman, Betty Curry, Bill Simpson, Gary Dunfield, Sylvia Jacquard, Chris Seymour

Regrets: Harvey Gilmour, Bruce Smith, Sue Smith

2) Opening Prayer: Rev Ivan Norton

3) Approval of Agenda: with addition of Nominating committee

a) **Moved: Joy Waterbury; Seconded: Joanne Olive**

ACCEPTED

4) Approval of minutes October 19, 2016

a) **Moved: Gary Dunfield; Seconded: Bill Simpson**

ACCEPTED

5) Business Arising from the Minutes

a) Handbook: Judy presented the up to date work. We may need 3 separate documents to include all of the valuable information: One complete manual with all of the information put together from each committee, and then two smaller documents- 1) Handbook of condensed versions of committee Mandates, 2) Welcome brochure with general information on the work of the congregation and contact info for various groups. Draft copies were distributed for perusal, and feedback was given. Once the information is finalized, it will be added to the website. The Kingston handbook will be sent to council members to compare, and help determine what other information we may want to include. Remaining information needed will be forwarded to Judy from the responsible individuals by January 1st.

b) Signage: Department of Transport has confirmed that the current sign is illegal, as are many of the other signs. Consequently, it is difficult for Dept. of Transport to do anything about our sign without addressing the other signs. He advised that any sign we have should not obstruct the view of the pedestrian or driver, and should be 6 feet off the sign. He advised we not contact the business owner re: sharing a sign. Property Committee was directed to contact Sullivan's signs to investigate what kind of sign, size and the possible need for a new pole.

c) Internet Access: The computer and photocopier will be hardwired into the existing modem to see if that makes a difference in terms of sustaining connection.

6) Approval of Business from Executive Meeting

a) Changed the amount for gift cards from \$50 to \$60 as that is what it was last year.

7) Correspondence

a) Liability Insurance: Update on UCC PROTECT Directors and Officers Liability Insurance. We are covered under the UCC policy.

8) New Business for discussion from Committee/Team Reports

- a) Communications
- b) Congregational Life
- c) Covenanter
- d) Faith Formation/ Christian Development: Name changed to be consistent with the UC manual

e) Finance

- i) Reports: presented by Bill Simpson-operating surplus of 14,500. 2186.00 HST received. \$20,000 from Trustees. All bills are paid. See attached statements
- ii) Budget: see attached. Expenses were budgeted based on the current revenues. Moving expenses for new minister were not included.

MOTION: To approve financial reports to the end of October.

Moved: Bill Simpson; Seconded: Betty Curry **ACCEPTED**

MOTION: To approve the 2017 budget with possible addition of moving expenses

Moved: Bill Simpson; Seconded: Cynthia Bruce **ACCEPTED**

f) Inter-church councils

- i) Kentville/New Minas: reminder of Blueberry campaign
- ii) WAICC – Incorporation

g) UCM

h) Ministry & Personnel

MOTION: To follow Presbytery's lead in 1% increase in salaries for all staff.

Moved: Norma Mailman; Seconded: Gary Dunfield **ACCEPTED**

- i) Outreach: Meet Your Feet has applied for funding from both Eastern and Western Kings Associations. Other sources of funding are being investigated. Very pleased with the response for support both financially and with volunteers for this program.

j) Presbytery

k) Property:

- i) Interest has been expressed to buy the surplus TV monitor that used to be in the front hall.

MOTION: To approve the sale of the surplus monitor; price to be negotiated by Property

Moved: Norma Mailman; Seconded: Rebecca Godfrey **ACCEPTED**

- ii) Some concern was raised regarding how the kitchen is maintained. This issue will be tabled until the new-year, January 11, 2016 7:00, when discussions with all stakeholders can be held to determine the best way to move forward.

l) Pastoral Care

m) Stewardship

- n) UCW: All calendars have been sold!! Thank you.
- o) Worship
- p) Trustees: Transfer of the cemetery at Covenanter to the congregation has been completed. No pressing business. There has been a meeting with the financial advisor to review our portfolio.

MOTION: To approve all the reports as presented

Moved: Joy Waterbury; Seconded: Betty Curry

ACCEPTED

9) New Business

- a) Nominating committee is now the chairs of each committee. First meeting is scheduled for Wednesday, December 14th at 7:00 pm.
- b) If committees have met prior to the requested date for annual report meetings, try to have the report to Theresa by Dec. 16th. If this is not possible, speak with Theresa to determine when the report will be received. Theresa will be asked to send a request for reports to the committee chairs directly.

10) Authority for Executive to conduct business on behalf of the Council between meetings.

Moved: Susanne Sweatman; Seconded: Norma Mailman

ACCEPTED

11) Clergy's Report

No new news. Judy and Ivan will be away for the 10 days following Christmas service. Rev. Dr. John Moses, the minister in Aylesford, will be on call for emergencies. There is a need for Sunday morning readers and advent wreath lighters. Volunteers were received.

12) Next Meeting January 25, 2017

13) Closing Prayer: Judy Norton

14) Benediction & Adjournment 8:30 pm

Blessings to you all. ☺