

**Orchard Valley United Church
Council Meeting May 25, 2016
Minutes**

1) Call to order and constitution 7:06

Present: Norma Mailman, Jean Millett, Cynthia Bruce, Ivan Norton, Judy Norton, Joy Waterbury, Sue Smith, Gary Dunfield, Bill Simpson, Bruce Smith, Ian Godfrey, Rebecca Godfrey, Ruth-Anne Stirling, Jane McDonald, Thea Burton
Regrets: Harvey Gilmour, Joanne Olive, Sylvia Jacquard

2) Opening Prayer: Rev. Ivan Norton

3) Approval of Agenda

Moved: Ian Godfrey; Seconded: Cynthia Bruce **CARRIED**

4) Approval of Minutes April 27, 2016

Moved: Gary Dunfield; Seconded: Sue Smith **CARRIED**

5) Business Arising from the Minutes

a) Church Database software: Judy has met with Communications, and has made a list of ministry needs and privacy concerns. They are looking for more information from Theresa, Pastoral Care Committee and Finance, as to their needs regarding the database. Committees are asked to forward this information to Judy or Theresa. The executive will meet over the summer in hopes of having a recommendation for September.

b) Special Envelopes: \$12.95/100

Motion: To order 200-300 special envelopes for Christmas, Easter, Anniversary, Thanksgiving

Moved: Ruth-Anne Stirling; Seconded: Joy Waterbury **CARRIED**

6) Correspondence: none

7) New Business for discussion from Committee/Team Reports

a) Communications

b) Congregational Life

i) Coffee after Services: We need more people to bring food on Sundays. Jane will write an announcement for the bulletin to encourage more help. Not just sweets. People do not need to bake. Finger sandwiches and fresh fruit are welcomed. A request for donation to Congregational Life for purchase of coffee will be added to the announcement.

c) Covenanter: no report this month

d) Faith Formation

e) Finance

f) Inter-church councils

i) Kentville/New Minas: There is a Baccalaureate for Grads at 1st Cornwallis Baptist Church on June 6th. They will be requesting donations toward this.

ii) Salvation Army invited us to speak at a gathering as to what we provide to the community. They are putting together a directory of all agencies and what they do.

- iii) Sunken Lake Scout Camp use is free for Council meetings. For Youth Group 50.00/day for day use or 7.00/head for overnight. For individual families 7.00/head or 35.00/cottage for a family of 5. Contact is floyd.priddle@ns.sympatico.ca.
- iv) WAICC
- g) UCM-No report this month
- h) Ministry & Personnel: Susanne is off for the summer. We need a job description for Judy's work with us, as she is not an ordained or formal lay minister.
- i) Outreach: We need more members. The Benevolent Fund is looked after to the end of this calendar. Canucopia is scheduled for June 4th. We need helpers. Since September the following are estimates of what has been distributed. Food \$684, Power \$450, Gas \$50, Phone \$772, Wheelchair \$92, Car repair \$104, Rent \$250. 26 requests and helped 19 people. We have approximately \$4200.00 in the account. A quarterly report for the Council on the distribution of the benevolent funds was requested. Jane will put this information in her notes from the chair to the congregation.
- j) Presbytery-none this month
- k) Property
 - i) Signage-still need bylaws
 - ii) Kerr Memorial stone-looking into re-finishing both sides.
 - iii) Questioned as to what to do with the light up sign. It would need a new face as well. It would need to be painted and a base made.
Motion: We approve the light sign be made available for purchase of 250.00/best offer, or for disposal.
Moved: Ian Godfrey; Seconded: Cynthia Bruce **CARRIED**
 Gary Dunfield will take on this responsibility.
 - iv) Storage facility in Billtown contract ran out in April.
Motion: To renew the lease for another year.
Moved: Ian Godfrey; Seconded: Bruce Smith **CARRIED**
- l) Pastoral Care
- m) Stewardship
- n) UCW: Announcement will go into bulletin for June 13th closing meeting. All welcome.
- o) Worship
- p) Trustees
- q) Finance: We reviewed the reports. Total revenue was in excess of the budget. Total expenses were less than budgeted. All payables have been paid. ☺
 - i) Cemetery issue: Presbytery wants a commitment as to who will pay for maintenance. Requesting Trustees to communicate with Conference to resolve this issue. Both Covenanter and Trustees have agreed to this commitment.
 - ii) Fort McMurray Relief Fund: \$1255 dollars received. 32 individual donations.
 - iii) Teller sheets: a new, easier form has been developed. A concern was raised in terms of ensuring checks and balances in the record keeping. We will try this new form for now, and will revisit the process in September.
 - iv) The old bulletin covers will run out. We have a need for new bulletins.
Motion: To give Ministerial and Office staff the approval to determine how many and order new bulletins, including 5000 of a custom-designed Orchard Valley bulletin, and seasonal/ 7 M&S bulletins from the National Office of the United Church.
Moved: Cynthia Bruce; Seconded: Norma Mailman **CARRIED**

MOTION: To accept all reports as submitted

Moved: Cynthia Bruce; Seconded: Joy Waterbury

CARRIED

8) New Business

- a) Thea will request that Theresa place copies of the minutes in the mail boxes of council members who do not have email addresses.
- b) Letter from Judy re: Council training. Training will take place the last two weeks of September, 2016. Information to create a Council Handbook will be gathered over the next few months. All committee chairs are requested to review the job description/mandate for their own committees in preparation for possible changes by the June council meeting.

9) Authority for Executive to conduct business on behalf of the Council between meetings.

Moved: Ian Godfrey; Seconded: Ruth-Anne Stirling

CARRIED

10) Clergy's Report:

- a) Thank you to Gary for agreeing to be the pulpit supply for June 12.
- b) Last Sunday in July (July 31st) for service at Berwick Camp - Judy and Ivan officiating. Joanne Olive will lead worship at Orchard Valley at 9:00, 11:00 service at Covenanter

11) Next Meeting June 29, 2016

12) Closing Prayer: Judy Norton

13) Benediction & Adjournment