

**Orchard Valley United Church  
Council Meeting  
February 24, 2016  
Minutes**

**1) Call to order and constitution**

Present:

Regrets: Thea Burton, Peter Dekker,

**2) Opening Prayer: Judy Norton**

**3) Approval of Agenda**

**Moved: Susanne Sweatman;**

**Seconded: Norma Mailman**

**CARRIED**

**4) Approval of minutes from January 27, 2016**

The information about the awarding of the tender should read: "The tender from Kelly Coombs was selected."

Joanne Olive said that she sent regrets. Council members can include their regrets in their report to council or send them directly to Jane and Thea.

**Moved that they be approved as amended: Harvey Gilmour ; Seconded: Bruce Smith  
CARRIED**

**5) Business Arising from the Minutes**

Signage – This was deferred to next month.

Duty of care – Committee chairs were asked to have this work done by the next meeting. For a police check to be done without cost, a letter of request usually needs to accompany the request. See Theresa if you need such a letter to take to the RCMP/police.

Annual Congregational Meeting – The date has been set for March 6, 2016 – It was reported that Council would be responsible for tea/coffee but since this is already being done by the regular refreshments volunteers, Council will be responsible for cleanup. It is to be noticed that we are asking for lunch finger foods like sandwiches and sweets (not the usual potluck foods) since we want people to pick up their lunch, go back to their seats and be eating while the meeting is going on.

**6) Correspondence: None**

**7) New Business for discussion from Committee/Team Reports**

- a. Communications – The directory will be ready for distribution by the end of March.
- b. Covenanter Church – The paperwork re purchasing the graveyard is ready and has been sent to Presbytery. There needs to be a motion at the ACM to approve the purchase of the graveyard surrounding the Covenanter Church so that this will be done in time for the motion to go to the March Presbytery meeting.
- c. Finance - \$20,000 advance from the Trustees for March April has been requested. Our current financial obligations to Presbytery are high because of the money we have needed to spend over the past few years.

**Moved that this bill should be paid: Susan Cater; Seconded: Gary Dunfield Abstained: Bill Simpson CARRIED**

- d. Financial reports – There was a deficit of \$3500 for the month which was significantly less than the expected \$9000. Revenue was close to what was budgeted.
- e. The Valley Foodgrains Bank have 50 boxes of frozen blueberries to sell. The cost is of each 5lb box is \$22. Pick up is March 17. We do not have a representative serving on the CAICC. They have requested soup and bread/rolls for one of their Lenten luncheons. Cheryl Manzer from Stewardship has that in hand.
- f. Men's Group – Three members will assist at the next Soup Luncheon.
- g. Ministry & Personnel – They will be meeting with staff individually in April and May. They would like to know if there is anything that we wish to have discussed with any of the staff.
- h. Outreach – Susan Cater informed us that it was found necessary to move the team format of Outreach back to that of a Committee with a Chair and a Secretary.

**Moved that this change be made: Susan Cater; Seconded: Joy Waterbury. CARRIED**

- i. Property – **Moved that an invoice for \$769 for electrical work that had to be done subsequent to the visit of the inspector be paid: Norma Mailman; Seconded: Susan Cater CARRIED**
- j. Pastoral care: They have given 7 prayer shawls since our last meeting.
- k. Stewardship – It was determined that after the budget is shared at the Annual meeting would be a good time to ask people to look at their PAR givings.
- l. UCW – Orchard Valley Unit: Orchard Valley is hosting the Women's World Day of Prayer Service on Mar. 4 at 2 p.m. (storm date: Mar. 11). This is a joint project of the UCW-OVU, Friday Morning Breakfast Group and members of the congregation. The other 8 churches have volunteered to bring sweets.
- m. Worship: Easter Sunday services will include a Sunrise service followed by breakfast and an 11 a.m. service.

**8) New Business**

9) – **Wedding and funeral policies:** After discussion it was referred back to Worship for further consideration, particularly in regards to the financial aspects.

10) Authority for Executive to conduct business on behalf of the Council between meetings.

**Moved: Margaret Hayes ; Seconded: Susanne Sweatman CARRIED**

11) Clergy's Report: Teachers are needed for the Sunday School and the arrangements should be made for the nursery to be staffed if parents arrive with young children. Rev. Norton would like to know if there are people who would welcome a visit.

12) Transition committee: They meet every 6 weeks with Bill. Council and the congregation need to be kept up to date with their work. We need to publicize the time line of the work.

**13) Next Meeting: March 30, 2016**

**14) Closing Prayer:** Rev. Ivan Norton

**15) Benediction & Adjournment:** Moved: Susanne Sweatman Seconded: Joanne Olive.